

A DEPARTMENT OF COMMERCE INITIATIVE



Government of India Ministry of Commerce & Industry Department of Commerce

Webinar for Onboarding of Artisans

Thanks for joining the Webinar

We will wait for 5min and then start with the session.

Note:

- 1. Question and Answer session is planned after the presentation.
- 2. Kindly type your query in chat box .

8th July, 2020

Government e Marketplace – The Genesis

- A one-stop online procurement portal for all Government Buyers including Central/State ministries, Departments, Bodies & PSUs. Launched on 9th August 2016. (https://www.gem.gov.in/).
- Rule 149 of GFR amended to "Procurement of Goods and Services by Ministries or Department will be mandatory for Goods or Services available on GeM"
- GeM aims to enhance efficiency, transparency, inclusiveness in public procurement.
- It provides the tools of e-Bidding, Reverse Auction and Direct Procurement to facilitate Government users achieve the best value for their money.





Artisan Center Official (ACO) will login to a GeM Admin Panel for Onboarding ACO may review the information and click on confirm button to create the seller profile.

ACO will click on enroll a new seller. System will prompt for entering Artisan ID.

ACO pre-configured email will be provided by default. ACO may provide weavers email if they have one already

System will pull and display all information from the provisional store available against the weaver. The ACO may correct the mobile number, address and other details available in provisional store if required. The mobile will be verified with an OTP A message would be sent on the Weavers mobile number with a link to reset password and login ID.

Seller will log in to their seller profile to update/complete information as required to start transacting on GeM.

Phase 2- Artisan Self Enrolment Model

Artisan lands on Enrolment Page (under Seller Registration) System will auto-generate login id on basis of unique ID and ask to create a password Seller will logged in to their seller profile to update/complete information as required to start transacting on GeM.

System will prompt to enter Artisan ID

System will prompt for email and OTP for email verification. Those who don't have email may enroll through ACO

System will display masked phone number as available in provisional store and ask for OTP Once OTP is verified, seller information will be pulled from Provisional Store and mapped to GeM

Login on <u>www.gem.gov.in</u>



HSC Official need to enter Username along with Captcha and click submit

English 👻 📔 💿 Dark Mode 📔 Font Size A- A A+ 📔 Skip to Main Content	🕒1800-419-3436 │ 🖂 helpdesk-gem[at]gov[dot]in │ Need Help ? 🚽
GeM Government e Marketplace	Bids 🔻 Sign Up 💌
Not Registered with GeM ? Sign up to experience the Marketplace	Login in to Government e Marketplace GeM
Need help with your Login ? Image: Arrive and experts available on a single platform ready to help you Image: Contact Us Email. helpdesk-gem[at]gov[dot]in Call: 1-1800-419-3436 / 1-1800-102-3436 (8 am - 8 pm Mon to Sat)	GeM User Id * ① Type the characters in the box below. * X1WWV7 Password shall be entered on next screen post successful GeM login ID and Captcha validation Submit

After successful user id and Captcha validation below screen will appear. Users need to enter a valid password and click on the submit button.

English 🔻 📔 💿 Dark Mode 📔 Font Size A- A A+ 📔 Skip to Main Content	🕒 1800-419-3436 │ 🖂 helpdesk-gem[at]gov[dot]in │ Need Help ? 🚽
	Bids 🔫 Sign Up 🔫
Not Registered with GeM ? Sign up to experience the Marketplace	
😤 Register as Buyer 🛛 🌐 Register as Seller	Login in to Government e Marketplace GeM
	GeM User Id • 🕕
Need help with your Login ?	GEM-OPS-11672
Raise a Ticket Agents and experts available on a single platform ready to help you	Password 10
Contact Us Email. helpdesk-gem[at]gov[dot]in Call: 1-1800-419-3436 / 1-1800-102-3436 (8 am - 8 pm Mon to Sat)	Submit Cancel
	Forgot your GeM password ?
	Reset GeM Password

After successful login, below screen will appear

Onboard Form	
Weaver Pehchan ID*	Search

Enter Artisan id and click on the submit button.

Onboard Form	
Weaver Pehchan ID* 28-502-1002637	h



All fields which mark asterix (*) are mandatory. HSC officers will validate all fields with the help of Artisan & submit the form. After successful submission, GeM unique Id is generated and sent to registered e-mail address.

Onboard Form	
Artisan Unique ID* NERIMC100544 Search	
Artisan Data #NERIMC100544	
ID Card Number	Seller Name
NERIMC100544	elangban sanjit singh
Seller Mobile No*	Email *
9615008829	
Generate OTP to verify Mobile Number	Generate OTP to verify Email ID
Address *	District *
HIYANGEAMMÄRHA LAMSANG	IMPHAL WEST
State*	Fin Code*
Munipue	795146
Bank Name	Account Holder Name
	elangbam simjit singh
Bank Account Number	Bank Address
lfsc Code	
	Save Changes

All mandatory fields need to be filled before submission of changes.

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	reports.gemorion.org says Success!		Hi, WSO User	
WEST BENGAL		ок		
Bank Name		Account Holder Name		
ICICI Bank		CHAMPA BISWAS		
Bank Account Number		Bank Address		
072301505844		DELHI HARGOBIND ENCLAVE, ICICI BANK LTD		
Ifsc Code				
ICIC0006628				
GSTIN Number		Turnover Details		
			Save Changes	

After successful submission, E-mail for activation and password change will be sent.



User will click on reset password link and enter user id mentioned in mail.



User will click on reset password link and enter user id mentioned in e-mail.



After entering the user id, the password reset page will open.



After password reset, users can login to their account with new credentials.



Users will get a pop up to update details in profile.

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English	n -	C 1800-419-3436 🖂 helpde	esk-gem[at]gov	[dot]in	Need H	Help ? •	-	
1990 -		🙁 Update Profile						
terind atta	Government e Marketplace	tions Please verify your COMPANY_DETAILS tab(s).In addition, kindly ensure that your seller profile is complete and up to date.	s Catalogue		① CHAI	MPA 🗕		
ł	Hello CHAMPA!	Ok		Ratin	ıg not Av	ailable		
	Notifications Summary Order Notifications 1. Dear Seller,	s and Payments Bid/RA Category Insights Product and Services Incidents GeM :	*Dat Stats Foru	<i>a update</i> m	ed till yes	sterday.		
S As	In order to ensure that all mandatory for all sellers to platform, and will not be a will be visible under a new tab on your dashboard "Ex If any of your offerings are offerings before 10th July 2 please do ensure to check against Direct Purchase or f any of your expired offer	your offerings on GeM are up to date in terms of offer price, inventory position, delivery location o update these details regularly. Any offerings not updated for 60 days will be automatically mark vailable for procurement till the details are updated again. Any of your offerings that have not be tab on your dashboard "Offerings Expiring Soon" w.e.f. 25th June 2020. All expired offerings will spired Offerings". Click here to see a step-by-step guide for the functionality. visible in the "Offerings Expiring Soon", you are advised in your own interest to update the requi- 2020, post which any offerings not updated in the last 60 days will be marked expired. While update and review your delivery locations also, since as per revised IM policy, refusal / non acceptance of ders for offered locations would invite penalties and forfeiture of caution money. rings (i.e. offerings in the Expired Offerings tab) are not updated for a further period of 60 days, t	s, discounts e ed as 'expired en updated fo be visible und ired details or ating your off of and failure i the offerings v	ic., it is r l' on the or 45 da ler a nev i these erings n supply vill be	ıow ys ∧			
	removed and you would n informational purposes or	eed to re-upload or pair the offering to start selling again. All such offerings will be visible on you IN Kindly note that you will need to undate your Expired offerings by 20th July 2020, post which a	r seller dashb any non-unda	oard for ted exni	ired T			



After clicking OK, profile page will appear with PAN validation information. Artisan ID can be used as PAN number if there is no PAN.



Users can change constitution type by entering different constitution type PAN.



When FIRM PAN entered

- PAN Validation CHAMPA BISWAS	50%	Name (As in PAN)	
Company Profile	Ф)	PAN Number	Parmanent Account Number
Office Locations	Ø		Signature 8
Bank Accounts	۲		
OPTIONAL			AAGFN2958Q
Tax Assessment 🕥	B	Pusiness DANT ()	Business / Organisation Type as per your Business PAN is
MSE	B	Business PAN " ()	Organisation Type will be changed to Firm after Verifying
Startup	Þ		- All Succession y
My Actions		Name (As in PAN)* 🛈	CHAMPA BISWAS
Personal Settings	\sim		
Ask GeMmy			VERIFY PAN

When COMPANY PAN entered



When TRUST PAN entered

PAN Validation CHAMPA BISWAS Company Details	50% surrapino	Name (As in PAN)	
Company Profile	Ð	PAN Number	Parmanent Account Number
Office Locations	0		Signature 8
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OPTIONAL			AAFTG3501K
Tax Assessment (j)	I)		Business / Organisation Type as per your Business PAN is
MSE	S)	Business PAN * 🛈	Trust/Society/Association of Persons. If you proceed with this PAN, your Business / Organisation Type will be changed to Trust/Society/Association of Persons after
Startup	Ð		Verifying PAN successfully.
My Actions			
Personal Settings	\sim	Name (As in PAN)* 🛈	CHAMPA BISWAS
Ask GeMmy			VERIFY PAN

When Government PAN entered



Users can continue to profile completion by entering company details including date of incorporation, business/organisation name is auto populated.

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	Apps 🔜 Managed bookmarks	f Welcome to Fa	acebo 💥 Success ★ Bookmarks 🚱 Current Openings	P 🗭 Leads: Home ~ Sale 🖸 hol 🕹 sweet-page	📔 Overview - eBay Sel	>>
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	Please complete your profile t	to start transa	acting on GeM 🛕			
	My Company	~	Company Details			
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	PAN Validation	•	Business / Organisation Name* 🛈	SIVAKUMARI KONUDULA		
	Company Details	A				
	Company Profile	Ø)	Date Of Incorporation * 🛈	03/02/2015	i	
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	Bank Accounts	0		SAVE		
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My Company	\sim	Commence Data lla		
	~	Company Details		
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Users will continue to fill Company profile.

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👯 Apps 📕 Managed bookmarks 📑 W	/elcome to Fa	cebo 💥 Success ★ Bookmarks 📀 Current Openings 📍	🐡 Leads: Home ~ Sale 💿 hol 🔩 sweet-page 👔 Overview - eBay Sel »	
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REQUIRED *				
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Bank Accounts	0	Are you a Startup ?	Once Startup has been self-declared or verified with Startup DIPP number and mobile number, you cannot select 'No' for 'Are you a	Î
OPTIONAL			Startup?'.	
Tax Assessment 🕜	Ð	Are you registered with MSME as a Micro or Small Enterprise ?	🔿 Yes 🜔 No	
MSE	S)	Do you want to participate in Rid 2		
Sk GeMmy	S)	bo you want to participate in bid ?		
My Actions			SAVE	r:

Office Location details will be saved automatically. Edit option will show, and address can be edited.

pps 📃 Managed bookmarks	Welcome to Fa	acebo 🔆 Success ★ Boo	kmarks 🚱 Current Openings 🥐 🐤 Leads: Home ~ Sale 💽 h	iol 볼 swee	et-page 🎁 Ov	erview - eBay Se	· :
SIVAKUMARI KONU		ate catalogue, fulfil a					
My Company		Office Locations					
Company Profile							
REQUIRED *		You need to update	e your GSTIN for getting the order above 30 lakhs.				
PAN Validation	•	Office	Address	GSTIN	ACTION		
Company Details	0	SIVAKUMARI	6-12-22,Allagadda,KURNOOL,ANDHRA PRADESH -518543		Ŵ	A	
Office Locations	•	KONUDULA / Registered	09052129145 weatest0461@gmail.com		_	-	
Bank Accounts	•						
OPTIONAL							
Tax Assessment 🛈		Add New			NI	EW	
Ask GeMmy		Office Name*					

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🗰 Apps 📃 Managed bookmarks 📑	Welcome to Fac	cebo 🔆 Success ★ Bookmarks 🚱 Current Openings	P Leads: Home ~ Sale D hol Sweet-page Overview - eBay Sel	. »
SIVAKUMARI KONUD		00%		-
My Actions		Type Of Office *	Registered	
Personal Settings	\sim			
My Team	\sim	Pincode*	518543	
		State *	ANDHRA PRADESH	
		Town/City/District*	KURNOOL	
		Flat/Door/Block No*	6-12-22	
		Name of Premises/ Building/ Village		
S Ask GeMmy		Road/Street/Post Office		





Designed by GeM Training Team

Bank account details will be saved automatically.

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	Apps 🔜 Managed bookmarks 📑	Welcome to Face	bo 🌟 Succ	ess ★ Bookmarks	S Current Op	enings 🥐 🐤 Le	ads: Home ~ Sale	🖻 hol 👙 sweet-page	Overview - eBay Sel	**
	SIVAKUMARI KONUDU	JLA	D%							^
	You have completed your profile	e. You can nov	v create catal	ogue, fulfil orders	and participa	te in Bids.				
	My Company	^	Bank Acc	counts						
	Company Profile									
	REQUIRED *		SI.No	IFSC	Bank Name	Bank Account	Account Holder	PFMS Code	ls Primary?	
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	Office Locations	•								
	Bank Accounts	0	4						•	
	OPTIONAL		Add New	1						
(Ask GeMmy		IFSC C	ode*						
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Profile will be complete to 100% .





e mangetplace	Need Help ? >	 Dashboard 	Market Orders	Bids \sim	Purchase Requisitions	Catalog \sim	Ø	
Efficient • Transparent • Inclusive						Products	>	Add N
						Services	>	Searc
						*Data u	updated t	Cate
fications Summary	Orders and Payments	Bid/RA Category I	nsights Product and	Services I	ncidents GeM Stats		2	
Notifications							(-
1. GeM has enabled	I the online Vendor Assessr	ment System, which is n	nandatory for all OEM s	ellers unless e	xempted specifically. With efi	fect from 12th Sep	ptember	
2019, the Vendor	Assessment will be charge	able. The Assessment A	gency (QCI) is authorise	ed to collect R	. 11,200 (+GST) for each Asse	essment for OEMs	5.	
2. Please note that i	n order to continue with vo	our transactions on GeN	A, it is mandatory for vo	u to update v	our contact number in your r	egistered/billing a	iddress	
under office locat	tion section.		in it is interference of y for ye	a to apaote j	en senaestrennes nijeer i	-0		
The updated num	ber will be published on G	eM Artifacts (such as co	ontract and invoice) to h	elp the buyer	communicate with the seller	post contract.		
Please update yo	ur contact number at the e	arliest to avoid any rest	rictions on your accour	t.				
3. All the Sellers are	hereby notified that GeM I	has launched a functior	ality "Discontinue Catal	og" for OEMs	in Q2 categories. OEMs can d	liscontinue any "E	ind-of-life	20
(EOL)" product(s)	from the market using this	feature. Listings of res	ellers that are paired wi	th such discor	tinued product(s) will also be	removed from th	ne marke	t,
		t in and navigating to Ca	atalog> Search> Put	lished Tah an	d have all all in a grant the a Wall to be state	A REAL PROPERTY OF THE REAL PR	onell	
The functionality	can be accessed by logging		and the second sec	adda falland	by clicking on the Edit butto	on under the "Action the sector of the secto	ULIS	
The functionality column, "Disconti	can be accessed by logging inue Catalog" button will ap	opear on right top of th	e page. Sellers are advis	ed to follow t	ne instructions to discontinue	e the catalog.		
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The functionality column, "Discont 4. A seller has to ge Latest Bids GEM/2019/B/397382 h	can be accessed by logging inue Catalog" button will a nerate GeM invoice prior to as been extended to 11/11/2	opear on right top of th o delivery of the consign 2019 11:00	e page. Sellers are advis nment Latest A 15 Feb	and to follow t	ne instructions to discontinue	e the catalog.	015	
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Find Your Product's Category

Enter keywords relevant to your product to see category suggestions

Search Category	
Select Level 1 Category	•
Select Level 2 Category	•
Select Level 3 Category	•
Select Level 4 Category	

My Categories

You have uploaded products in these categories



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Find Your Product's Category

Enter keywords relevant to your product to see category suggestions

Wooden Pencil

Writing Instruments>>Wooden Pencil

Office Furniture>>Single / Double Bed - Wooden - With / Without Box

Stationery Items>>Pencil box

surgical support supplies>>Hand Cautery Pencil

Office Furniture>>Wooden Almirah

Desk Supplies>>manual pencil sharpener

General educational facility fixtures>>Wooden Podium

Office Furniture>> chairs-office

flooring>>wooden flooring

Furniture>>Wooden Book Case

You have uploaded products in these categories

Wooden Pencil View category

Wooden Pencil








You have uploaded products in these categories



My Categories

Find Your Product's Category

Enter keywords relevant to your product to see category suggestions

Search Category	Urine culture bottles	ADD ITEM
Office Equipment and Accessories and Supplies	waste containers or rigid liners- Dust bin or Garbage Bin or Household Bin	ADD ITEM
Office supplies •	welding cable	ADD ITEM
Writing Instruments	Wooden Almirah	
Wooden Pencil	Wooden Pencil	

Office Equipment and Accessories and Supplies >> Office supplies >> Writing Instruments >> Wooden Pencil (Submit suggestion for Change in Specification framework of the Category) $r \sim$

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1. GENERAL INFORMATION			0
Product Category(Class)*	Wooden Pencil		
Brand *	Select		
	COULDN'T FIND YOUR BRAN	D ? CLICK HERE TO ADD	
Auto Create Catalog :0	None	•	
Golden Parameters*	Certification		
	ISI Marked *	@Yes ◎No	
	Type and Grade		
	Type of Pencil *	Select	•
	Grade *	Select	•

Several I Several I Close Couldn't find your Brand ? click Here to add Into Create Catalog :0 Isi Marked * Ves No	
Close Subr rand *	
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Select couldn't FIND Your BRAND ? click HERE TO ADD uto Create Catalog :• None olden Parameters* Certification ISI Marked * Oyes No	-
Lto Create Catalog :	
uto Create Catalog :	
olden Parameters* Certification ISI Marked * OYes ONo	
ISI Marked * OYes ONo	
Type and Grade	
Type of Pencil *Select	

1. GENERAL INFORMATION

Product Category(Class)*

Brand * 🕄

Auto Create Catalog :0

Golden Parameters*

Wooden Pencil



Physical Properties

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1. GENERAL INFORMATION			0
Product Category(Class)*	Wooden Pencil		
Brand *	Select		
	COULDN'T FIND YOUR BRAN	D ? CLICK HERE TO ADD	
Auto Create Catalog :0	None	•	
Golden Parameters*	Certification		
	ISI Marked *	@Yes ◎No	
	Type and Grade		
	Type of Pencil *	Select	•
	Grade *	Select	•

1. GENERAL INFORMATION

Product Category(Class)*	Wood	len Pencil				
Brand * 🛛 🔹	Y(Class)* acc Add New Brand	uistic stethoscone		×		
	Document Guidelines			Ø		
ate Cat	Please note that any new brand added wil	I have to be approved before you ca	an start crea	ating items under it.		
Auto Create Catalog : 0 arame	Brand*					
	Link to Brand's website/webpage*	Link 1		- +		
Golden Parameters*	Upload Documents* (only .pdf files)	Select file type V	🛆 Doc 1			
		Select file type 🔍	Doc 2			
		Select file type	🖾 Doc 3			
		Select file type 🗸	Doc 4			
		Select file type	🖾 Doc 5			
	Is there any active bid for this brand	Oyes®No			,	
	тур	e of Pencil *		-Select		-
	Gra	de.*		-Select		₩.
	Dis	isical Properties				

ISI Markeo	©Yes ●No	
Type and Grade		
97. • 1000 000 000 000 000 000 0000		
Type of Pencil *	General Writing	× -

Physical Properties		
No. of Pencils in one Pack	10	× +
(Nos.) * O		
Shana and Calar		
Shape and Color	21-	

Shape of Pencil *	Round	× -
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SAVE / PROCEED

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	ISI Marked * OYes ®No	
Existing Products on MarketPlace		×
FILTERS	Wooden Pencil (Specifications)	÷
MAKE/MODEL SELECTION +	No Products Found For Your Search	
PRODUCT SPECIFICATIONS	Suggestions: • Try different keywords • Make sure all the words are spelled correctly	
No. Of Pencils In One Pack (Nos.)		
 HIGHER(BETTER) VALUES WILL ALSO BE ALLOWED FOR BID/RA Any Value 10 (1333) 		
ISI Marked		
Any Value	Procee	ed with new item

SAVE / PROCEED

2. CATALOG INFORMATION		€
Model *		
Product Name *	Title is missing	
Product Description * 🖲	Wooden Pencil	
	// 13/1000 characters	
Video url		
Product Page Link® (Enter link to product page on the brand's website. The page should show the product's MRP. Correct links will lead to increased buyer trust)		
Is there any Bid for this catalog?	©Yes®No	
Is it certified by agency?*	⊙Yes®No	

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Product	Description * 0	Wooden Pencil			
Video ur	6	13/1000 characters		- h	
Product (Enter link The page links will I	Page Link® < to product page on the brand's website. should show the product's MRP. Correct ead to increased buyer trust)				
Is there a	any Bid for this catalog?	●Yes [©] No BID No.			
ls it certi	ified by agency?*	®Yes©No			
#	Certification Number Certification	Name Certified Date	Certification From Date	Certification Till Date	Action
1		yyyy-MM-dd	yyyy-MM-dd	yyyy-MM-dd	0
		SAVE / PROCEED			

3. OFFERING QUANTITY & PRICE

Selling Product As*	Resellers	
	Are you OEM of this brand? Genuine OEMs Can claim OEM rights for the bra through the OEM Panel on seller Profile. Following details will be required to submitted through OEM panel: a) Registered organization name b) Brand n c) GeM Product categories d) Brand ownership documents	and to be ame(s)
	A Incorrect Authorization details can lead to penalization. Click here to know	w more
Authorization No.		
Authorization Agency		
Authorization Date	yyyy-MM-dd	
Authorization Validity	From yyyy-MM-dd	
SKU		
Harmonized System of Nomen <mark>cl</mark> ature (HSN) Number		

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MRP In INR *		
Offer Price Including Tax and Duties as INR * (Price for carted item will be locked for 10 days)	Range: [2-10]	/pie
Discount 0	# Quantity Quantity End Discount % Action	n
	+ADD SLAB	
Delivery Locations*	Select	5.
Terms Of Delivery*		-
Current stock /Maximum Quantity(To Be Delivered In 15 Days)*	>=0	
Minimum Quantity Per Consignee*	>=1	
Lead Time for Direct Purchase* 0	>=1	

SAVE / PROCEED

MRP In INR *	20	
Offer Price Including Tax and Duties as INR * (Price for carted item will be locked for 10 days)	10	/piec 50.0
Discount 🖲	# Quantity Quantity End Discount % Action	
	+ADD SLAB	
Delivery Locations* 🛛	ALL INDIA .	
Terms Of Delivery*	Select ALL INDIA LOCATION BASED	
Current stock /Maximum Quantity(To Be Delivered In 15 Days)*	>=0	
Minimum Quantity Per Consignee*	>=1	
Lead Time for Direct Purchase* 🛛	>=1	

SAVE / PROCEED

.

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4. PRODUCT SPECIFICATION

Conformity to Indian Standard *	Select	•
CM/L Number and Date	Max 20 Characters	
Physical Properties		
.ength of Pencil (mm) *	Select	•
Shape and Color		
Body Colour *	Max 20 Characters	

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5. UPLOAD IMAGES			e
Image Guidelines			٥
No Image chosen	Choose Image No Image chosen	Choose Image No Image chosen	
	SAVE / PROCEED		

WEB INFO	ABOUT GeM	NEWS & EVENTS	RESOURCES	TRAINING	NEED HELP ?
Terms of Use	Introduction to GeM	Newsroom	GeM Handbook	LMS	FAQs
Website Policies	Statistics	Gallery	OM's/Circulars	Training Calendar	Feedback
Document Help	Right to Information	Notifications	Terms and Conditions	Training Module	Raise-a Ticket
Sitemap	Analytics	CCM Schedule	Policies/Manuals	Facilitators	Contact Us
Web Information Manager	New on GeM	Forums	Miscellaneous	Download GeM Logo	Careers
	MOUs	BRAND GeM	INCIDENTS	TESTIMONIALS	

5. UPLOAD IMAGES

Image Guidelines

- Upload actual image of the product with clean white background and without watermark, seller logo, or any sort of seller identification mark.
- Maximum Image size should be 300kb in jpg or png file format.
- Image should comply with the technical parameters.
- Upload three centre aligned images of the product preferably from three product angles.
- · Do not Photoshop the image to distort from the original image.
- Do not add Product description, certifications or specifications to the image.
- Do not upload partial product image, diagrams or sketches.
- Do not upload the images of product packaging, carton or outer box.
- · Do not upload image of bunch of products, upload single product image (except in case of multi product Kits).



No Image chosen

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🖾 Choose Image

No Image chosen

SAVE / PROCEED

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Office Equipment and Accessories and Supplies >> Office supplies >> Writing Instruments >> Wooden Pencil

Natraj 52

1. GENERAL INFORMATION	٥
2. CATALOG INFORMATION	٥
3. OFFERING QUANTITY & PRICE	٥
4. PRODUCT SPECIFICATION	٥
5. UPLOAD IMAGES	٥

REVIEW TERMS AND CONDITIONS

C:

General terms and conditions on GeM 3.0 (Version 1.12)

1. Introduction

This document is an electronic record published by GeM under the provisions of the Information Technology Act, 2000 and the rules made there under (as applicable) and shall act as valid agreement between Seller / Service Provider and Buyer. Further the use of GeM Portal for Sale / Purchase of Goods / Services and the resulting Contracts shall be governed by the following General Terms and Conditions (GTC) (unless otherwise superseded by Product / Service specific Special Terms and Conditions (STC), Product / Track / Domain Specific STC of Particular Service including its SLA (Service Level Agreement) and BID/Reverse Auction Specific Additional Terms and Conditions (ATC) as applicable).

Government e-Marketplace (GeM) is the National Public Procurement Portal; an end-to-end online Marketplace for Central and State Government Ministries / Departments, Central & State Public Sector Undertakings (CPSUs & SPSUs), Autonomous institutions and Local bodies, for procurement of common use goods & services. The portal is owned and managed by GeM SPV which is a Section 8 (Non-Profit) Company registered under the Companies Act, 2013. GeM SPV operates, monitors and supervises all the business transactions on the portal through the Managed Service Provider as per defined roles and responsibilities.

2. General Terms and Definitions:

- a. "APPLICABLE LAWS" shall mean any statute, law, ordinance, notification, rule, regulation, judgment, order, decree, bye-law, approval, directive, guideline, policy or other governmental restriction as may be in effect.
- b. "GOODS" shall mean an Article / product or an intangible product like software,

11



REVIEW TERMS AND CONDITIONS

I have read and agreed to all terms and conditions of Government E-Marketplace (GeM) and the product/service offering is matching GeM catalogue. (Click to enable publish button)

PUBLISH





REVIEW TERMS AND CONDITIONS

🗹 I have read and agreed to all terms and conditions of Government E-Marketplace (GeM) and the product/service offering is matching GeM catalogue.

PUBLISH



Catalog Created Successfully, will be published on approval

1	SEARCH	RESET	

Inventory Notified	Discontinued	Notified Products	Published	Waiting For Admin Clearance	Waiting For Seller Clearance	More -
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PUBLISHED

9

	Name	Title on Market Place	ProductID	Gem Catalog Id	Category	Brand	Model	MRP/NDP	Offer Price	Product Status	Inventory Status	Action(s)
	cricket ball	cricket ball	6425246- 7815054868 1	51 <mark>1</mark> 6877- 53400503533- cat	Cricket Ball	NÅ	stapl er	1000	500	Publish ed	Publishe d	Quantity Change Disabled reason : Direct Purchase/ L1 order Rejection Stock Note : The stock has expired
	new2	Kangaroo Hand (Held) Kunal	6425246- 4368422852 5	51 <mark>1</mark> 6877- 71497907445- cat	Stapler	Kang aroo	assdf	8000	500	Publish ed	Publishe d	Ø
)	new	new	6425246- 4778974561 0	5116877- 45819404711- cat	Desktop s	Dell	asdf	8000	500	Publish ed	Publishe d	Quantity Change Disabled reason : Direct Purchase/ L1 order Rejection Stock Note : The stock has expired
Ì			6425246-	5116877-								

Invento	ry Notified Di	scontinued	Notified Produc	ts Pu	blished	Wa	iting For Adı	min Clea	arance	Waiting F	or Seller Clearance More 👻
PUBLISH	ED										Draft products Rejected
Name	Title on Market Place	ProductID	Gem Catalog Id	Category	Brand	Model	MRP/NDP	Offer Price	Product Status	Inventory Status	Notifications
cricket ball	cricket ball	6425246- 7815054868 1	5116877- 53400503533- cat	Cricket Ball	NA	stapl er	1000	500	Publish ed	Publishe d	Change Requests C Stocks Expired
new2	Kangaroo Hand (Held) Kunal	6425246- 4368422852 5	5116877- 71497907445- cat	Stapler	Kang aroo	assdf	8000	500	Pub <mark>l</mark> ish ed	Publishe d	Stocks Expiring Soon Specification Suggestions
new	new	6425246- 4778974561 0	5116877- 45819404711- cat	Desktop s	Dell	asdf	8000	500	Publish ed	Publishe d	Quantity Change Disabled reason : Direct Purchase/ L1 order Rejection Stock Note : The stock has expired
cricket_ bail_IPL	cricket_ball_IPL	6425246- 3806545068 6	5116877- 66954792742- cat	Cricket Ball	Duke	IPL	45	30	Publish ed	Publishe d	Stock Note : The stock has expired
dell	dell	6425246- 1503808894	5116877- 86231538152- cat	PR4	purc hase 2	dell	800	400	Publish ed	Publishe d	Ø
product 1	product1	6425246- 7525542034 5	5116877- 74350154527- cat	pawan_ cat4	NA	prod_ 098	100	10	Publish ed	Publishe d	Quantity Change Disabled reason : Rejecting an order



*



Designed by GeM Training Team



Ask GeMmy



Sellers please note, if you have any catalogs which you were selling successfully on GeM but are no longer available for pairing post movement of your categories to CMS Quadrant 2, please send an email to **oem.services@gem.gov.in** with subject "Missing Catalog on GeM" with GeM contract numbers for fulfilled orders /details of the product (brand/model).

10 September 2018







order Details \rightarrow Orders \rightarrow Order Details			Prod	luct wise Consignee w	vise Shipment w
CONTRACT # GEMC-511687717509737 ORDER ACCEPTED Contract Date: 24/12/2019				l	Download Contract
Buyer: Nilesh gupta Department: Na Location: Electronics niketan, 6 cgo complex, lodhi road, new delhi					Total order va ₹ 30,000 No. of Consignee Quantity: 10 r
FFF					Unit Price: ₹ 3.00 Total Quantity: 10 Total Value: ₹ 30,00
Consignee	Location	Quantity	Quantity Dispatched	Expected Delivery Date	Invoice
Vilesh Gupta ctronics niketan, 6 cgo complex, lodhi road, new delhi, South east delhi, Ihi, 110003, India	DELHI	10.0	0.0	23/01/2020	Generate
aMmy					



⑦ Gaurav ∨

Contract Date 24/12/2019					Download Contrac
Buyer: Nilesh Gupta					Total Quantity:
Department: NA					Total Value: ₹ 30,000
Electronics Niketan, 6 CGO Comp	olex, Lodhi Road, New Del	hi			
Nilesh Gupta					Total Quantity :
Electronics Niketan, 6 CGO Comp DELHI, SOUTH EAST DELHI, 1100	olex, Lodhi Road, New Del 03	hi.			Quantity Dispatched
Invoice Details					
Seller Invoice No*		Invoice Date*		Billing Address*	
÷		24/12/2019	#		
Date of dispatch*		Mode of dispatch*		Bank Account Number	*
2		Mode of Dispatch	*	XXXXXX7891	

Buyer: Nilesh Gupta Department: NA				Total Quar Total Value: ₹ 30
Electronics Niketan, 6 CGO Complex, Lodhi	Road, New Delf	h		
Nilesh Gupta				Total Quan
Electronics Niketan, 6 CGO Complex, Lodhi DELHI, SOUTH EAST DELHI, 110003	Road, New Delh	ni,		Quantity Dispate
Invoice Details				
Seller Invoice No*		Invoice Date*		Billing Address*
2786	C	24/12/2019	#	4rth, Boxy, Patel Chowk, Central Delhi, DELHI, 1
Date of dispatch*		Mode of dispatch*		Bank Account Number*
24/12/2019	Ê	Courier	*	XXXXXX7891
Tracking No.		Mode of Dispatch Courier India Post	-	
		Manual Online Transport		

24/12/2019		Courier		•	XXXXXX7891	
Tracking No.		Track url		-15		
Product Details		Supplied Oty*	CGST (₹)*		SGST/IGST/UTGST (₹)	
FFF	=	10.000	30.00		0	
HSN	i Code(GST); -	SGST(₹)	IGST(₹)		UTGST(₹)	Total
Pending	g items to ship : 10					30000.00
		GST(₹)* 30	Cess(₹)* 0.00			
					Total Invoice Value	₹30000.0

24/12/2019		Courier		•	XXXXXX7891	
Tracking No.		Track url		-15		
Product Details		Supplied Oty*	CGST (₹)*		SGST/IGST/UTGST (₹)	
FFF	=	10.000	30.00		0	
HSN	i Code(GST); -	SGST(₹)	IGST(₹)		UTGST(₹)	Total
Pending	g items to ship : 10					30000.00
		GST(₹)* 30	Cess(₹)* 0.00			
					Total Invoice Value	₹30000.0

Contact no : 01234567890 GSTIN: 14CGAPM5536M6Z3 MSME Verified : Yes Startup Verified : Yes Order No: GEMC-5116877175097 Order Date: 24-Dec-2019	37						
Bill To: Nilesh Gupta , BUYER-CONSIGNE Electronics Niketan, 6 CGO Comple 110003 NA National E-Governance GSTIN: YKL Department: NA Office Zone:Cgo Complex Organisation: National E-Governan	E ex, Lodhi Road, New Delhi CENTRAL Division (NEGD) DeitY Govt. of India	DELHI DELHI	Shippin Nilesh (Electron DELHI Contact	ng To: Gupta nics Niketan, 6 CG(110003 t: 011-24304678-90	0 Complex, Lodhi R	₹oad, Nev	v Delhi SOUTH EAST DEL
Ministry: Ministry of Electronics and	Information Technology	ana					
Ministry: Ministry of Electronics and Seller Invoice No	Invoice Date		Dispa	tch Mode		Dispate	h Date
Ministry: Ministry of Electronics and Seller Invoice No 2786	Invoice Date 24-Dec-2019	ana -	Dispa Courie	er		Dispatc 24-Dec-	h Date 2019
Ministry: Ministry of Electronics and Seller Invoice No 2786 Description	Information Technology Invoice Date 24-Dec-2019 HSN Code	Expected Delivery	Dispa Courie d Date	er Supplied Qty	Unit Price	Dispatc 24-Dec-	h Date 2019 Total Price inclusive all Taxe
Ministry: Ministry of Electronics and Seller Invoice No 2786 Description FFF	i Information Technology Invoice Date 24-Dec-2019 HSN Code -	Expected Delivery 23-Jan-2	Dispa Courie Date	er Supplied Qty 10	Unit Price 3000.00 INR	Dispate 24-Dec-	h Date 2019 Total Price inclusive all Taxe Rs. 30000.00
Ministry: Ministry of Electronics and Seller Invoice No 2786 Description FFF	i Information Technology Invoice Date 24-Dec-2019 HSN Code -	Expected Delivery 23-Jan-2	Dispa Courie Date	er Supplied Qty 10 CGST SGST IGST UTGST Cess	Unit Price 3000.00 INR Rs. 30.00 Rs. 10.00 Rs. 0.00 Rs. 0.00 Rs. 0.00 Rs. 0.00	Dispatc 24-Dec-	h Date 2019 Total Price inclusive all Taxe Rs. 30000.00



I agree to the terms & conditions.

Ask GeMmy Create

Cancel

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24/12/2019	Shipmen	modified successfully. Please n	ote the Reference no : GEM-630	20	
Tracking No.	Ok	Track uri			
Product Details		Supplied On 2	CGST (2.) ¹	Stattinget # 1€	
19	FFF	10.000	30.00	10	
	HSN Code(GST):	SGST (₹) 10.00	IGST(₹)	UTGST(₹)	Total 30000.00
Pe	ending items to ship : 10	GST(₹)* 40	Cess(₹)* 0.00		
				Total Invoice Value	₹30000.0



CONTRACT # GEMC-511687717509737 FULFILMENT IN PROGRESS Contract Date: 24/12/2019				Download	Contra
Buyer: Nilesh gupta Department: Na				Total	order \ ₹ 30.00
Location: Electronics niketan, 6 cgo complex, lodhi road, new delhi				No. of Co Quan	onsign itity: 1(
FFF				Unit Pric	ce; ₹ 3,
				Total Qua Total Value	antity: e:₹30,
	<u>`</u>				
Consignee	Location	Quantity	Quantity Dispatched	Expected Delivery Date	In
Nilesh Gupta ctronics niketan, 6 cgo complex, lodhi road, new delhi, South east delhi,	DELHI	10.0	10.0	23/01/2020	



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ome → Orde	rs $ ightarrow$ Order Deta	ils					
CONTRACT # Contract Date	# GEMC-51168771 24/12/2019	7509737 FULFILMENT IN	PROGRESS			Dowr	nload Contra
Buyer: Nilesh (Department: N Location: Elect	Supta IA ronics Niketan, 6 CGC) Complex, Lodhi Road, New (Delhi			No	Total order v. ₹ 30,00 o. of Consigne Quantity: 10
Nilesh Gupta Electronics Niket DELHI, SOUTH E,	an, 6 CGO Complex, l AST DELHI, 110003	.odhi Road, New Delhi,		\ ^ /		Quan	Quanti tity Dispatche
Invoice No.	Dispatch Date	Quantity Dispatched	Amount	Expected Delivery Date	Delivery Date	Doc	ument
					and the second s		






Capacity Building - Multiple Modes of Learning





GeM Support – Channels to Assist You





List of GeM Business Facilitators



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#	STATE	BASE CITY	BUSINESS FACILITATOR (MSP)	CONTACT NUMBER	EMAIL ID
1	ANDHRA PRADESH / ANDAMAN & NICOBAR	Vijayawada	Sheik Nizamuddeen	7824074429	sheik.nizamuddeen@intellectdesign.com
2	BIHAR	Patna	Mohammad Imtiyaz Ansari	7823922504	imtiyaz.ansari@intellectdesign.com
3	KERALA / LAKSHADWEEP	Trivandraum	Manesh Mohan	7823922503	manesh.mohan@intellectdesign.com
4	CHHATTISGARH	Raipur	Amit kumar Upadhyay	7823922507	amit.upadhyay@intellectdesign.com
5	DAMAN & DIU / DADRA & NAGAR HAVELI / GUJARAT	Gandhi Nagar (Ahmedabad)	Sagar Soni	9099988316	sagar.soni@ia.ooo
6	DELHI / RAJASTHAN	Delhi	Suraj Sharma	7823922511	suraj.sharma@ia.ooo
7	CHANDIGARH / HARYANA	Chandigarh	Naveen Joshi	7823922510	naveen.joshi@ia.ooo
8	MADHYA PRADESH	Bhopal	Sumeet Sharma	7823922515	sumeet.sharma@ia.ooo
9		Bhopal	Sanjay Kumar Deharia	7987704212	sanjay.deharia@intellectdesign.com
10	UTTAR PRADESH	Lucknow	Praveen Kumar Wadhwani	7823922518	praveen.wadhwani@intellectdesign.com
11	HIMACHAL PRADESH / JAMMU & KASHMIR / PUNJAB	Chandigarh	Kush Tyagi	7823922519	kush.tyagi@ia.ooo
12	MAHARASHTRA	Mumbai	Nikhil Patil	7823922501	nikhil.patil@ia.ooo
13	JHARKHAND	Ranchi	Kumar Amritanshu	9971993542	kumar.amritanshu@ia.ooo
14	TELANGANA	Hyderabad	Jayavadivel Raja	7823922517	Jayavadivell.raja@intellectdesign.com
15	ARUNACHAL PRADESH / ASSAM / MEGHALAYA / MANIPUR / MIZORAM / NAGALAND / TRIPURA	Guwahati	Niraj Nikunj	9971119503	Niraj.Nikunj@intellectdesign.com
16	GOA / KARNATAKA	Bengaluru	H S Gowtam	9379049700	Gowtama.Shashimouly@intellectdesign.com
17	ODISHA	Bhubaneswar	Sudhansu Pradhan	8093694688	Sudhansu.Pradhan@intellectdesign.com
18	PUDUCHERRY / TAMIL NADU	Chennai	Ramesh Mahadevan	7823922516	ramesh.mahadevan@intellectdesign.com
19	WEST BENGAL	Kolkata	Biswajit Sarkar	7278009733	biswajit.sarkar@ia.ooo
20	UTTARAKHAND	Dehradun	Shashank Sharma	6381085612	shashank.sharma@intellectdesign.com

