



Introduction to GeM

Government e Marketplace – The Genesis



- A one-stop online procurement portal for all Government Buyers including Central/State ministries, Departments, Bodies & PSUs. Launched on 9th August 2016. (https://www.gem.gov.in/).
- Rule 149 of GFR amended to "Procurement of Goods and Services by Ministries or Department will be mandatory for Goods or Services available on GeM"
- GeM aims to enhance efficiency, transparency, inclusiveness in public procurement.
- It provides the tools of e-Bidding, Reverse Auction and Direct Procurement to facilitate Government users achieve the best value for their money.



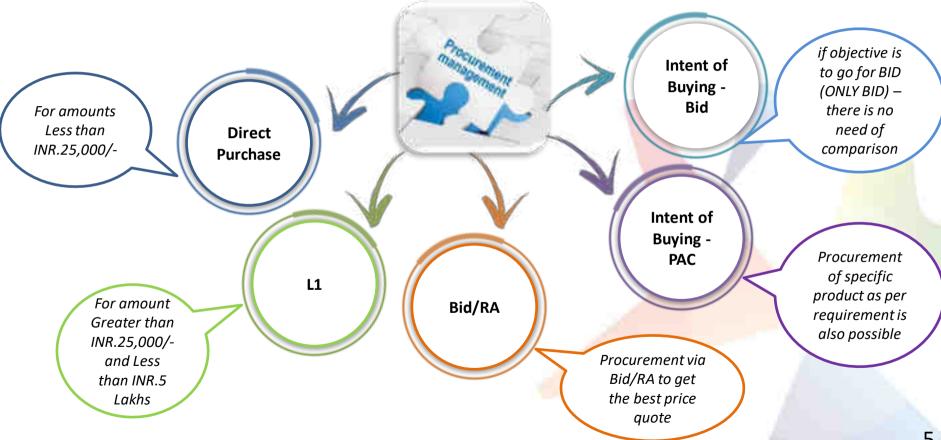
GeM has established footprint across India





Offering Multiple Procurement Options





Integrated Incident Management



Incident Management can be used by Buyers and Sellers to raise issues for any Pre-order placement and/or Post-order placement deviations



Pre-order placement Incident management will deal with the deviations in the Product Catalogue, Seller Registration, Seller Authorization.

Post-order Placement Incident Management will deal with the contract deviations by the Seller.

Service Sanitization by QCI



- Validation of Certification
- 2. Validation of Project Experience (Only Government/ Public listed company experience)

Details validated by QCI under certification (if applicable) are as follows:

- Company name
- Validity
- State for which license has been issued (if applicable)

Note: The details are verified against the document uploaded by the vendor

Details validated by QCI under project experience are as follows:

- Department name
- Oder Number
- Project Value
- Project Duration

Note: The details are verified against the document uploaded by the vendor

✓ CONSISSED GeM Service Provider SEE DETAL ✓	Operations And Support. Project/	Helpdesk Services, Network	Graduate	B.Tech(CSEAT), BCA
GeM Service Provider	Operations And Support	Software Developer	taraduate	B.Tech(CSE/IT), B.Tech(SCE), BBA, BCA
GeM Service	Project/ Programme Implementation	Digitization Operator	Graduate	EBA, BCA

"QCI verified" vendor for a service – Assures that the mandatory/ voluntary compliances, if any, & successfully completed/ executed relevant government/ public listed company project experience(s) declared by a vendor is validated by QCI.

Note: The total time for QCI Validation is 3 working days per service provider





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Introduction to Seller/Service Provider Functionality

Pre-requisite For Registration





For Primary User Registration:

- ✓ Aadhaar Number / Virtual ID/ PAN of the User.
- ✓ Mobile number linked with Aadhaar/Mobile number in case of PAN
- ✓ Active Email id
- Documents as per Constitution type such as CIN,PAN,DIPP,UAM,ITR details to Complete profile.
- ✓ Address details (Registered address as per ITR)
- ✓ Bank account details



Secondary User Registration:

- ✓ Aadhaar number
- ✓ Mobile number should be linked with Aadhaar
- Active Email ID.

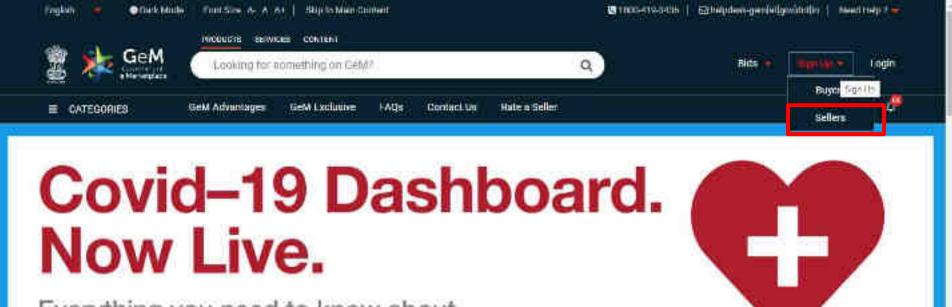
Key Notes

- Registration(Primary Seller) on GeM should be done by an authorized person of the organization (Director of the organization or a Key Person or authorized signatory of ITR).
- Details of the authorized person will get validated as per the Income Tax Return filing.
- Primary seller have an option to create secondary seller's to assign roles like Bid Participation, Creation of Catalog and Order Fulfillment.
- For MSE, UAM (Udhyog Aadhaar Memorandum) and aadhar/mobile number linked with the same is required.
- For Start Up, DIPP (Department of Industrial Policy and promotion) number and mobile number linked with the same is required.
- No separate registration required for Seller and Service provider.





Seller/Service Provider Registration-Using Aadhaar



Everything you need to know about











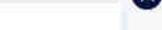
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CREATE YOUR ORGANISATION SELLER ACCOUNT

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Before you initiate your registration, please read the pre-requisites by clicking home

Registration on Geta should be done by an end or sed personal treatment the organization on a Key.

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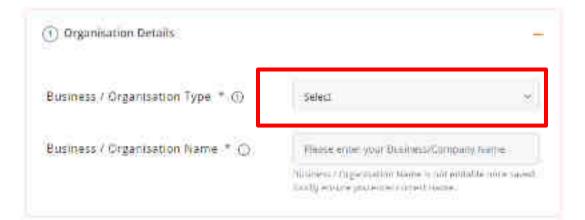
Welcome to Registration process for Government & Marketplace

Before you initiate your registration, please read the pre-requisites by clicking home

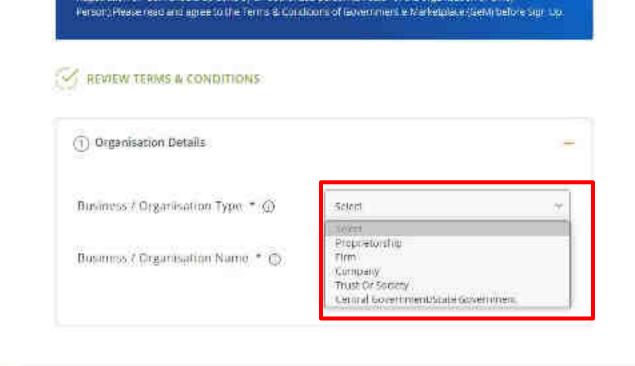
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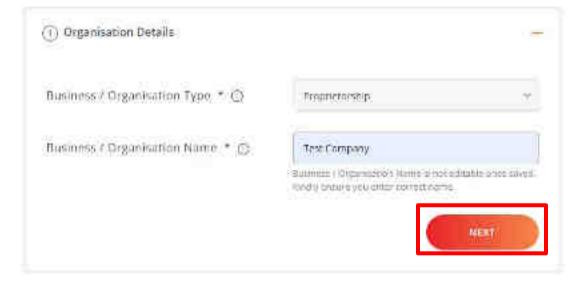


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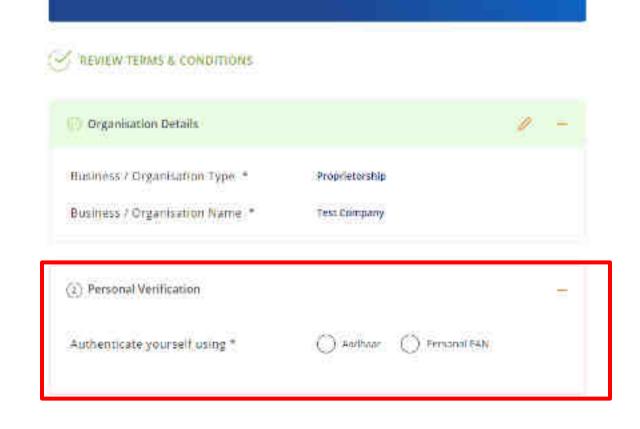






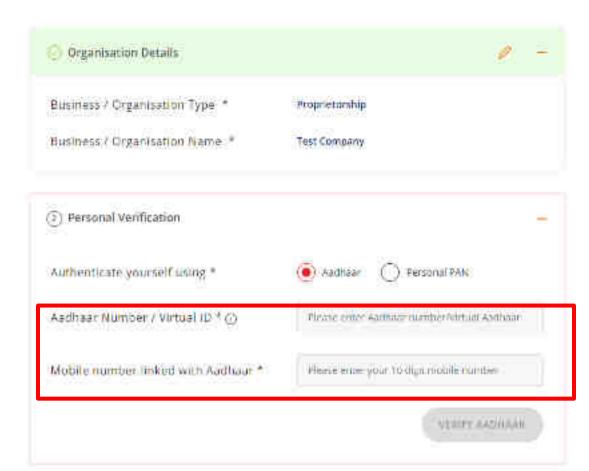






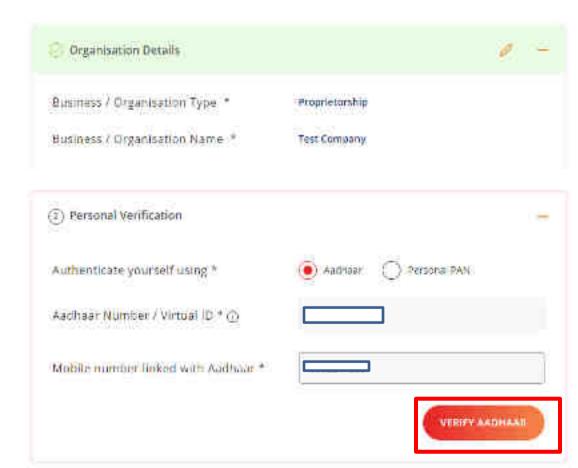


REVIEW TERMS & CONDITIONS





REVIEW TERMS & CONDITIONS







Mobile OTP Verification

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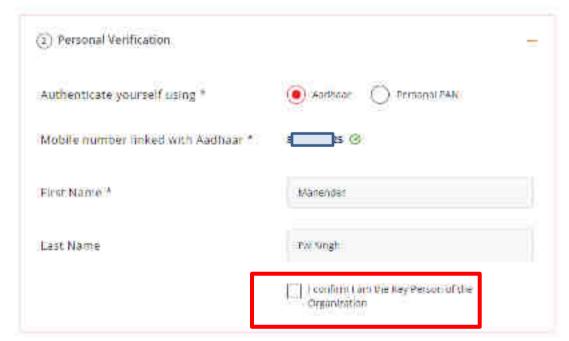
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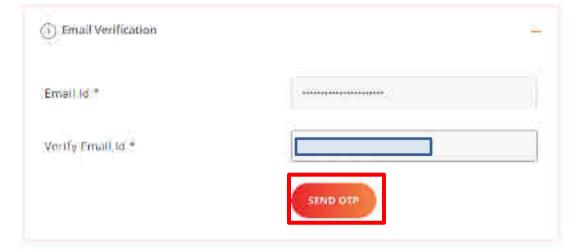
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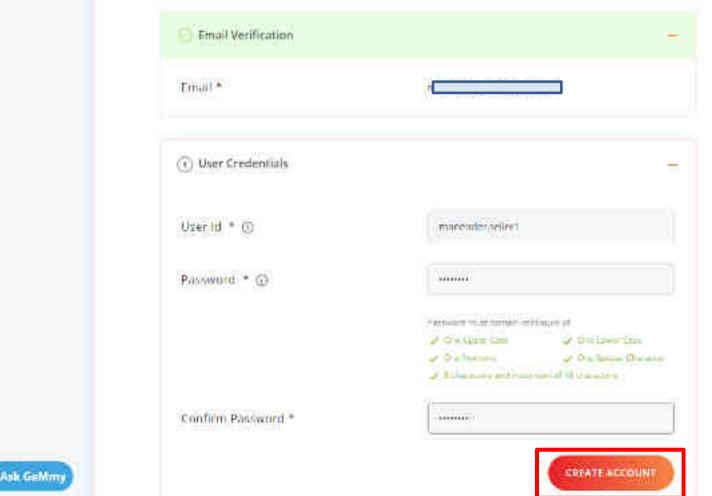


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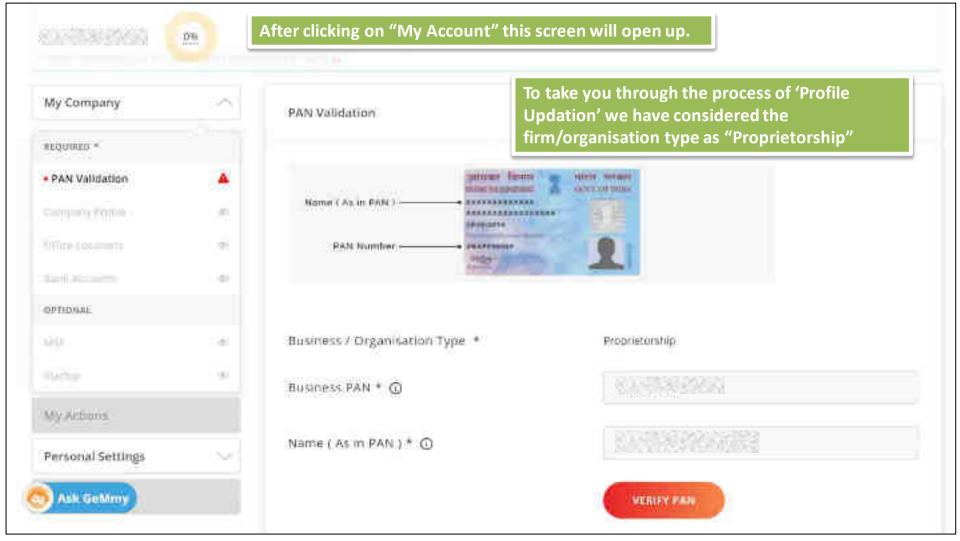






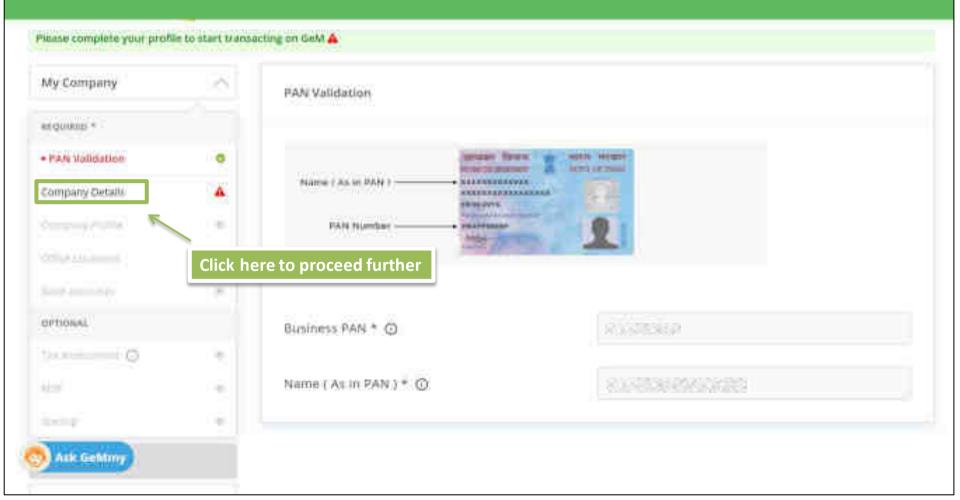
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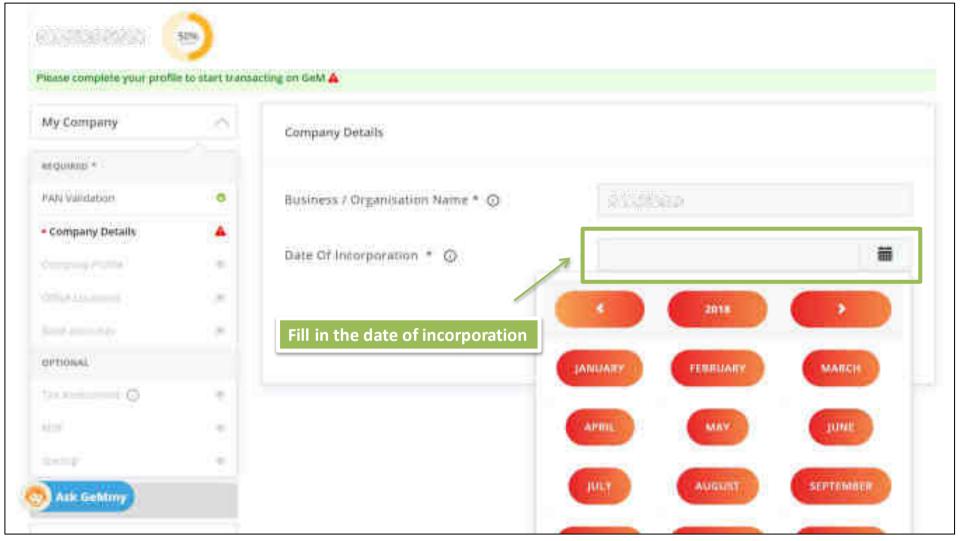


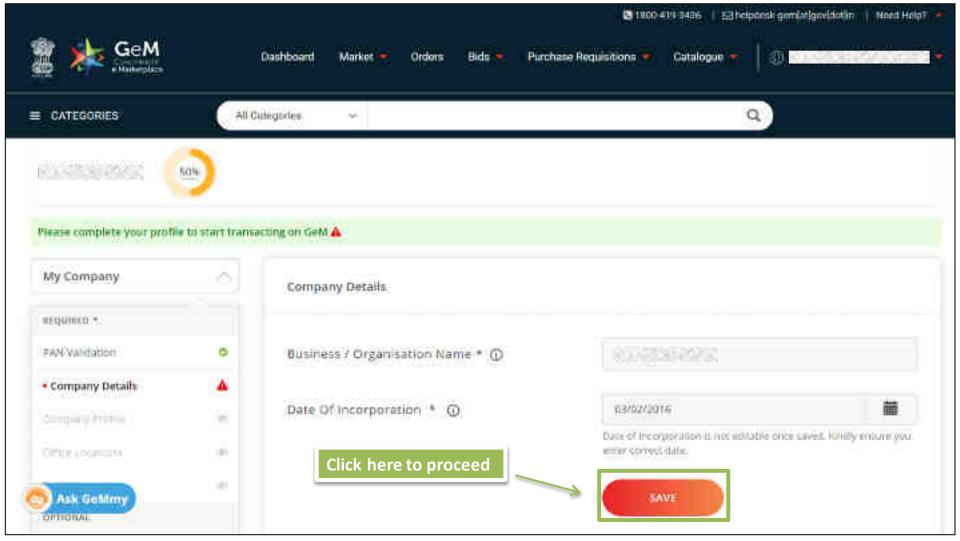




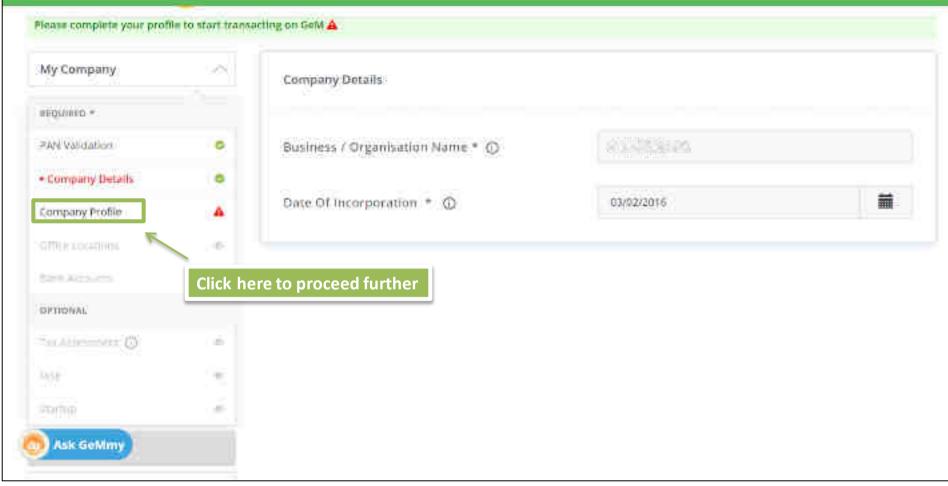
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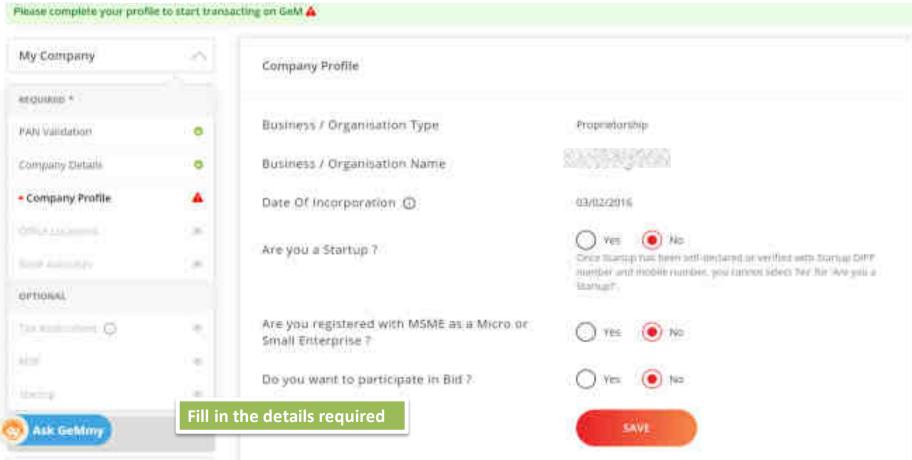


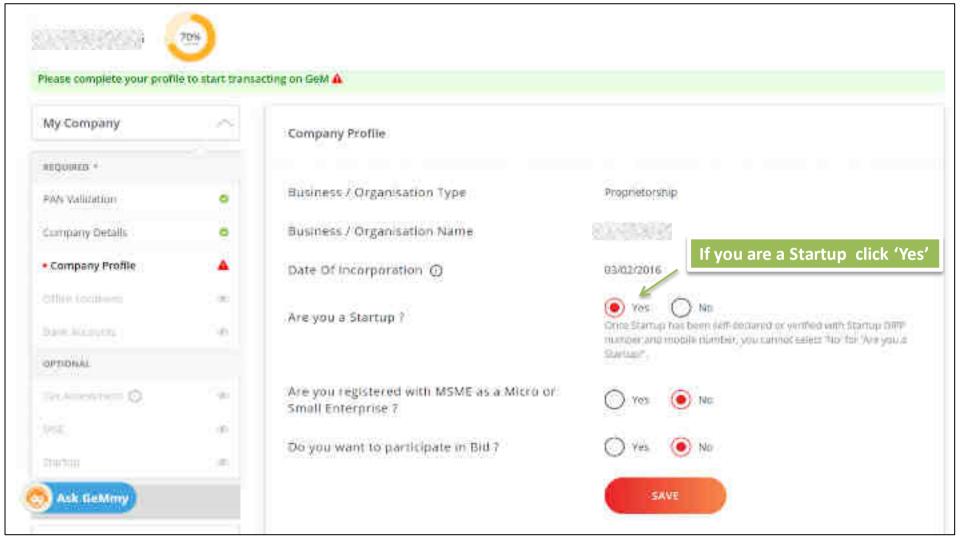


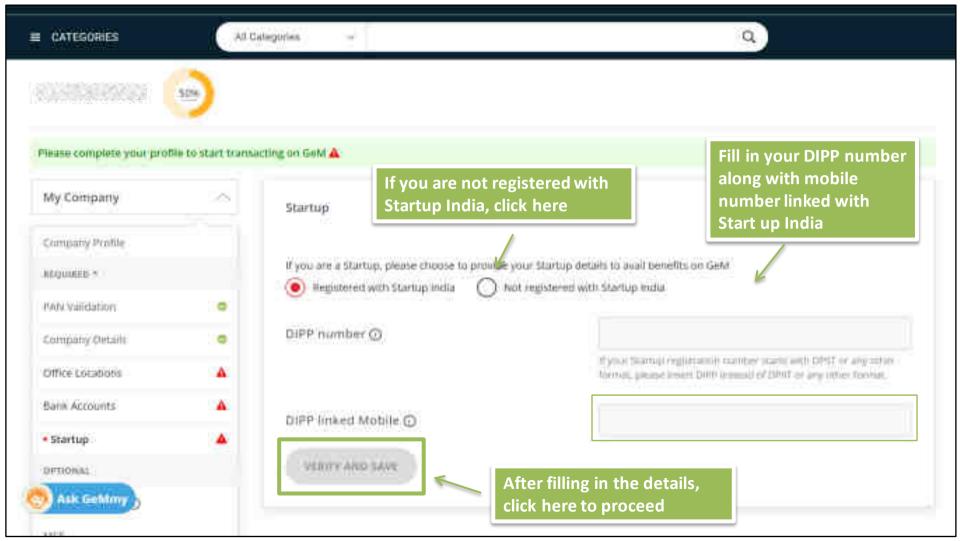
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Company Profile REQUIRED * PAN VARIBILITION Company Details o Office Locations Bank Accounts Startup DETRONAL Tax Assessment () WISE My Actions



If you had declared yourself as a Startup in Profile, click 'Yes' to provide additional information.

If you are a Startup, please choose to provide your Startup details to avail benefits on GeM

Registered with Startup India
 Not registered with Startup India

Dear Startup, You are eligible to get yourself enlisted as a OPIIT recognised Startup if you fulfill the following eligibility criteria -

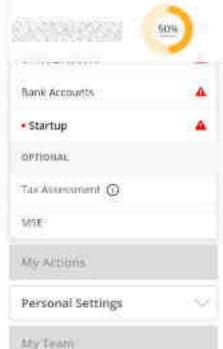
- Upto a period of ten years from the date of incorporation/ registration, if it is incorporated as a private limited company (as defined in the Companies Act, 2013) or registered as a partnership firm (registered under section 59 of the Purtnership Act, 1992) or a limited hability purtnership cunter the Limited Gability Partnership Act, 2008) in India.
- Turnover of the entity for any of the financial years since incorporation/ registration has not exceeded one hundred crore rupees.
- Entity is working towards innovation, development or improvement of products or processes or services, or if it is a scalable business model with a high potential of employment generation or wealth creation.
- · An entity formed by sputting up or reconstruction of an existing business shall not be considered as a "Startup"

Exemptions from prior turnover, prior experience and Earnest Money Deposit (EMC) are offered to OPIT certified Startups CNLY.

We incourage you to sign-up for DPIIT recognition and avail the exemptions offered to DPIIT-certified Startups.

Register New with Startup India

Furnishing incorrect / misrepresentation of information pertaining to status of Startup on GeM portal will invite



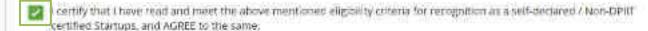


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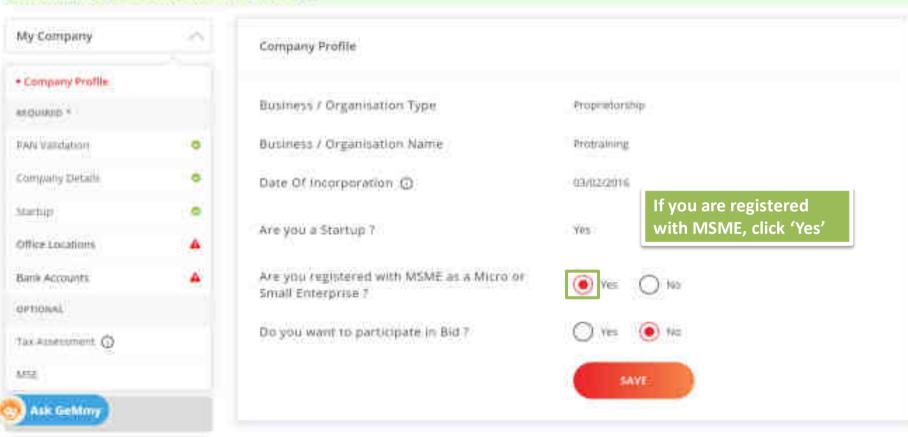


Click here to proceed further





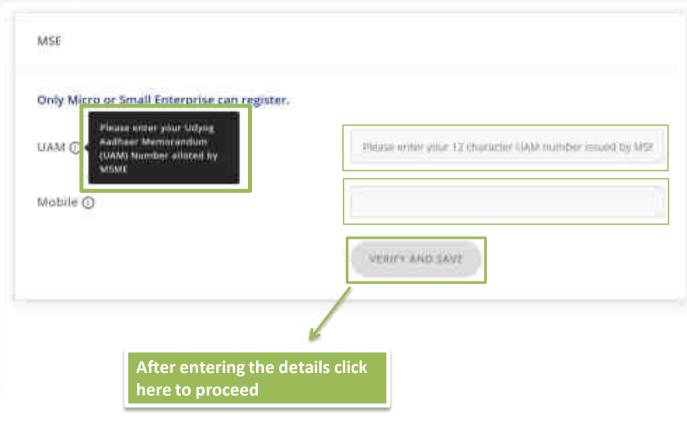
Please complete your profile to start transacting on GeM ...





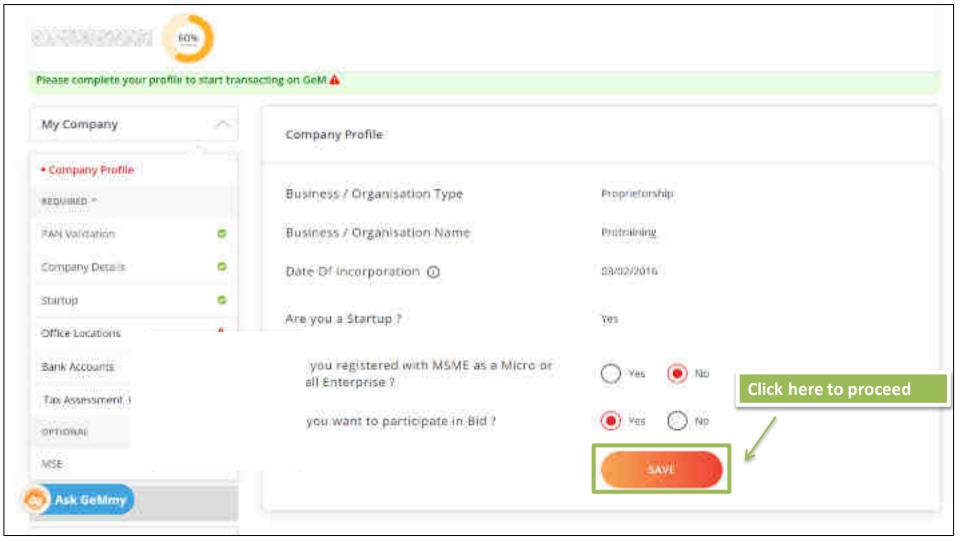
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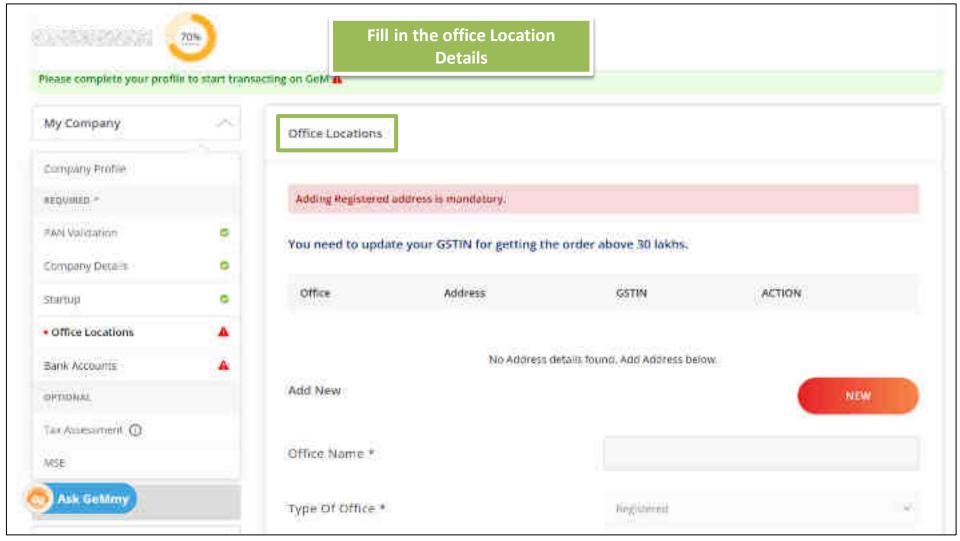




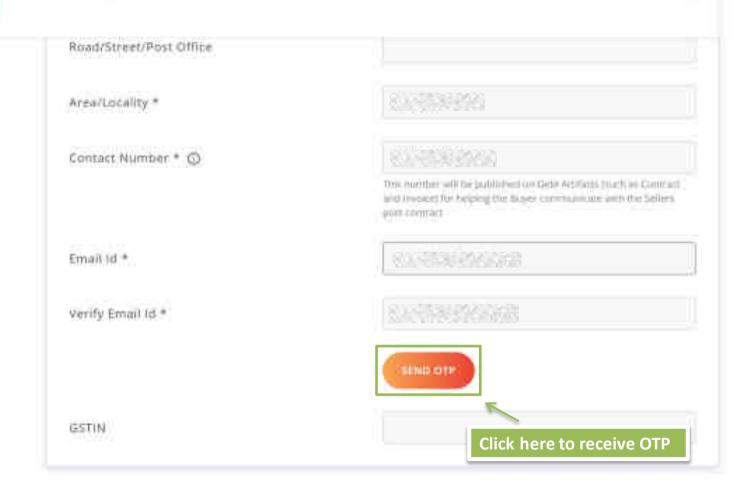


Please complete your profile to start transacting on GeM A Company Profile · Company Profile Business / Organisation Type Propoetarship REQUIRED + Business / Organisation Name Protrawing **PAN Validation** Company Details Date Of Incorporation (63/60//2016 Startub Are you a Startup 7 Yes. Office Locations Are you registered with MSME as a Micro or Bank Accounts Small Enterprise ? MISE: Do you want to participate in Bid 7 OPTIONAL. Tax Assestment @ If you want to participate in SAVE Bid click 'Yes' Ask Getilmy













Name of Premises/ Building/ Village

Road/Street/Post Office

Area/Locality *

Contact Number * 🕤

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Email Id.*

Click here to proceed

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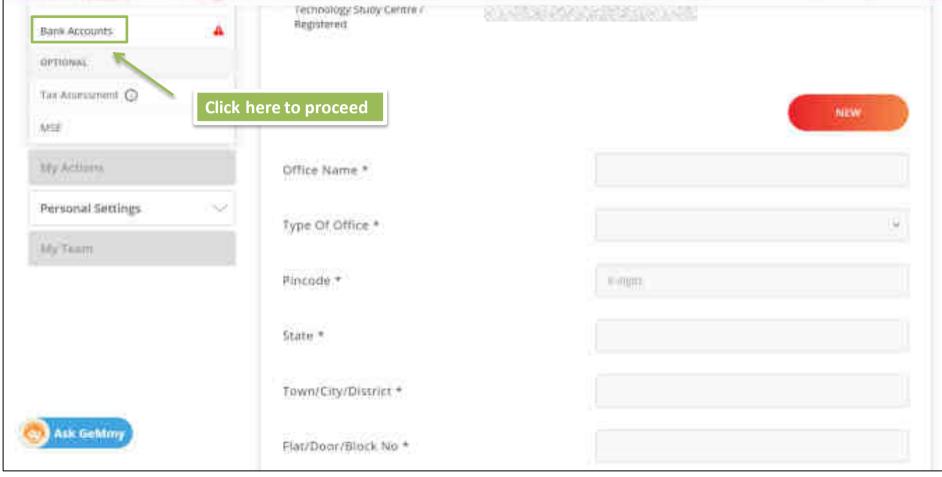
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(a) Ask GeMmy

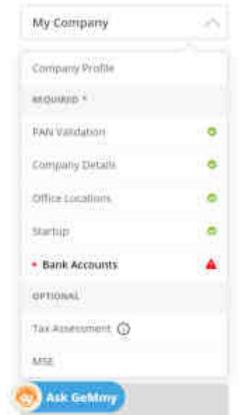
Location details saved successfully





Fill in the bank details

Please complete your profile to start transacting on GeM ...



Bank Accounts

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Add New

IFSC Ende *

Bank Name *

Bank Name

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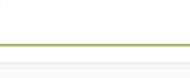
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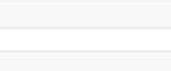
Account Holder

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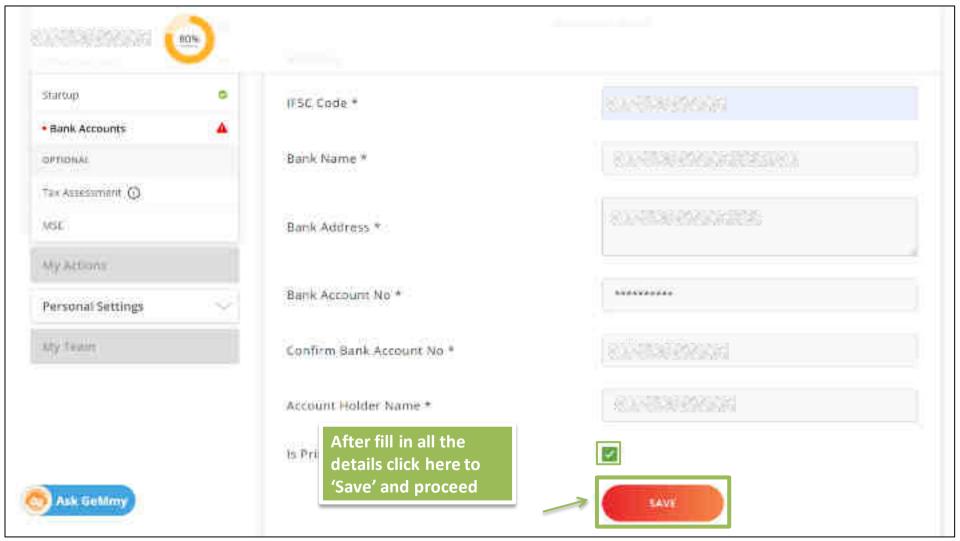














Please read the instructions carefully and fill in the ITR Details

You have completed your profile. You can now create catalogue, fulfil orders and participate in Bids.

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Company Details	
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• Tax Assessment ①	
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Tax Assessment

1. A IV OF ITB - 6.

ITR Type

If you are a Proprietor exempted from filing ITR, please update and verify GSTIN of your Registered Office Location.

with GeM Select appropriate assessment year from the drop-down. For each of the assessment year enter the information on the subsequent columns as following:

• Acknowledgement No. for FTR – Enter the correct Acknowledge No. in this field as submitted in the FTR – 0.

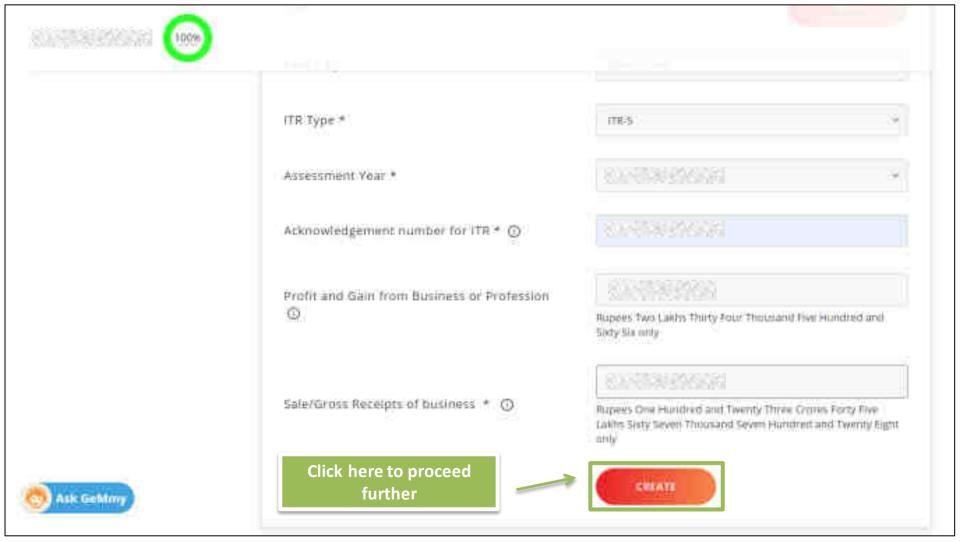
Sale/Gross Receipts of Business - Net of returns and returns and duty of taxes if any as submitted in Part A - P&L

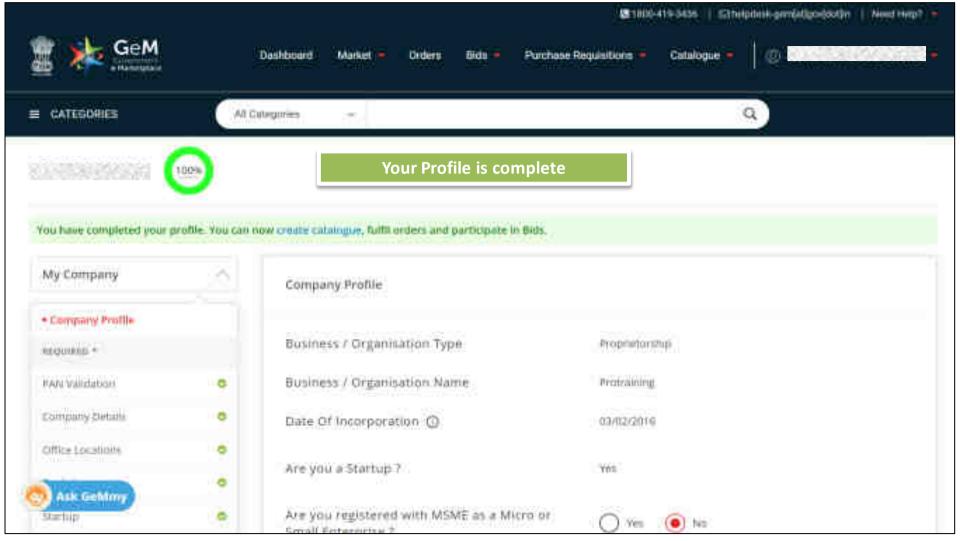
Fill the information on the grid below as per instruction given here. Information entered in the grid shall be validated with income Tax database for correctness. Misleading or wrong information will lead to rejection of your registration.

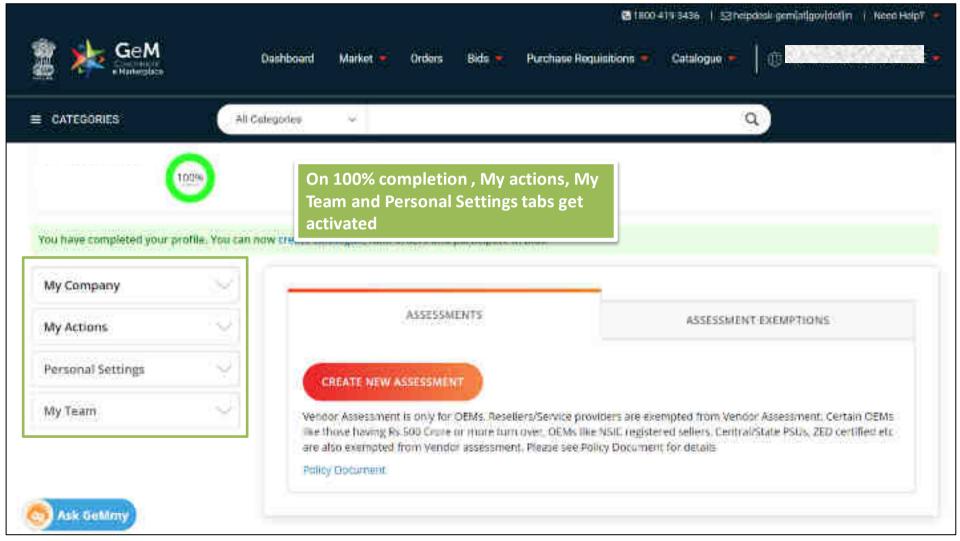
- Profit and gain from business or profession as submitted in Part 8 Ti 2 iv of ITR 6.
- In case your date of incorporation is more than 24 months and your are not providing your ITR records then you
 will not be able to participate in Bids. Your turnover also will not reflect in the Market.

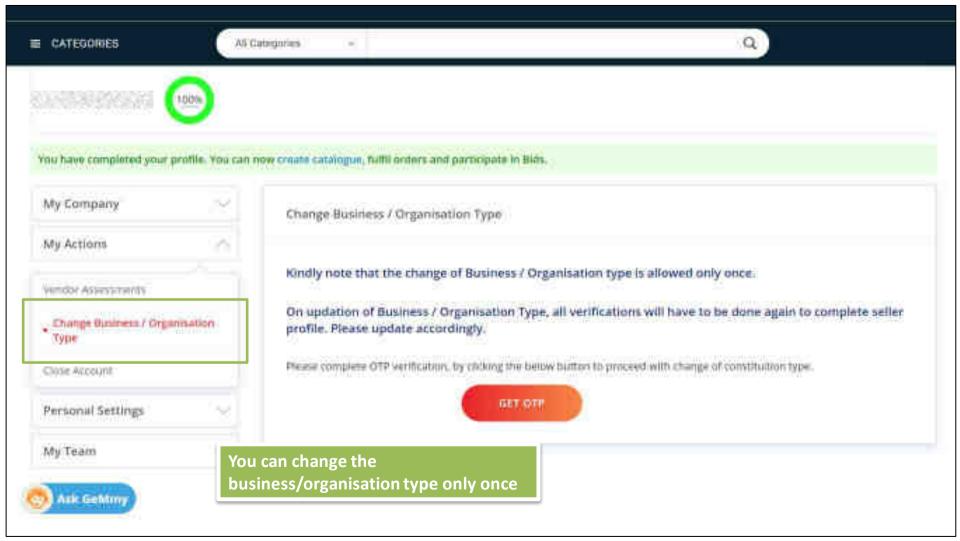


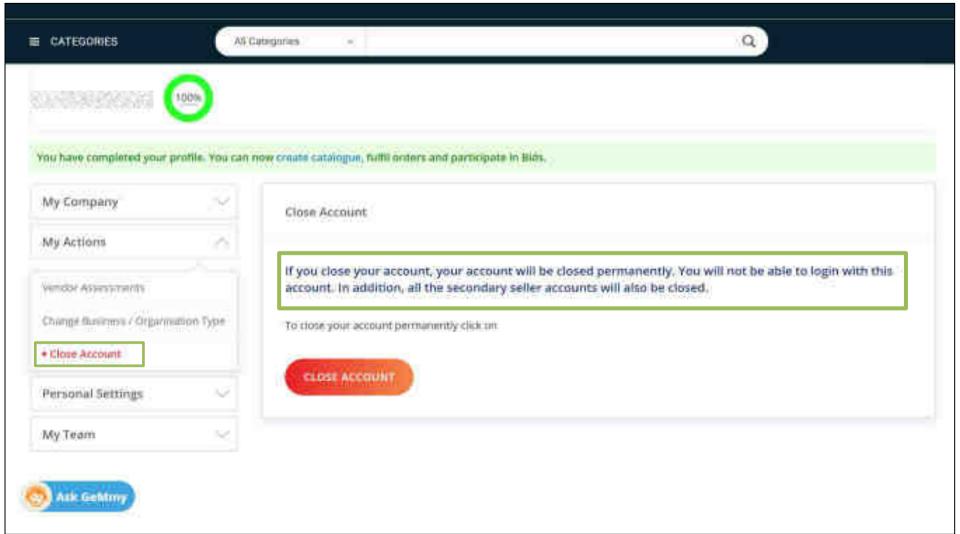






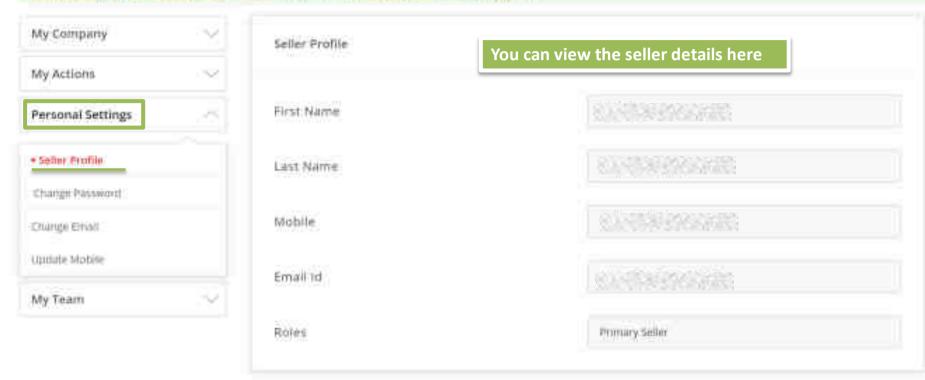




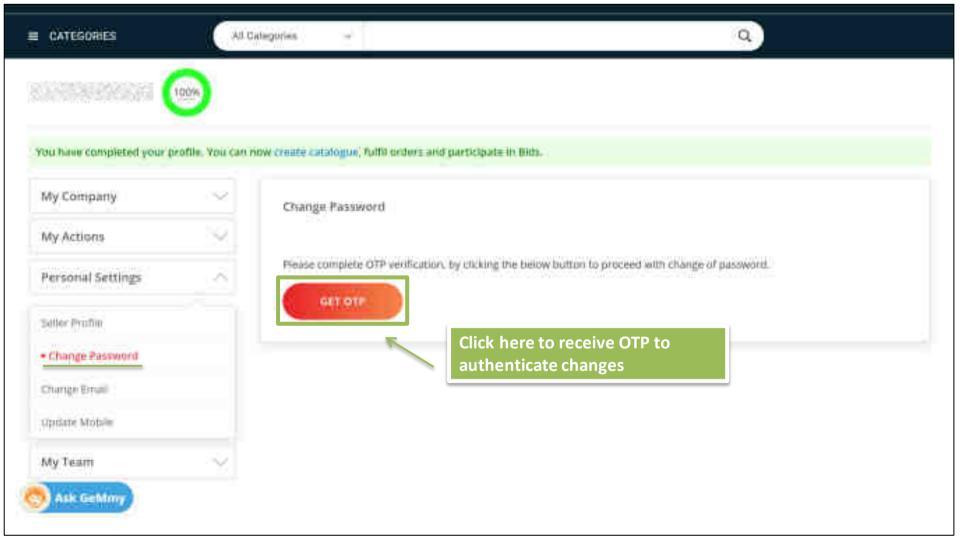


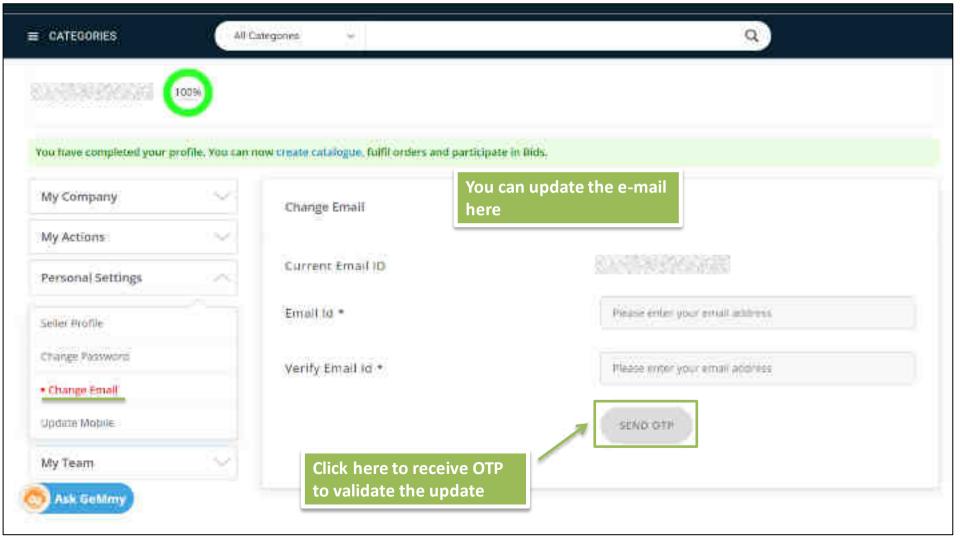


You have completed your profile. You can now create catalogue, fulfill orders and participate in Bids.



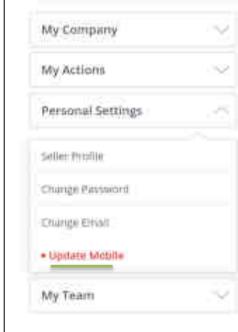


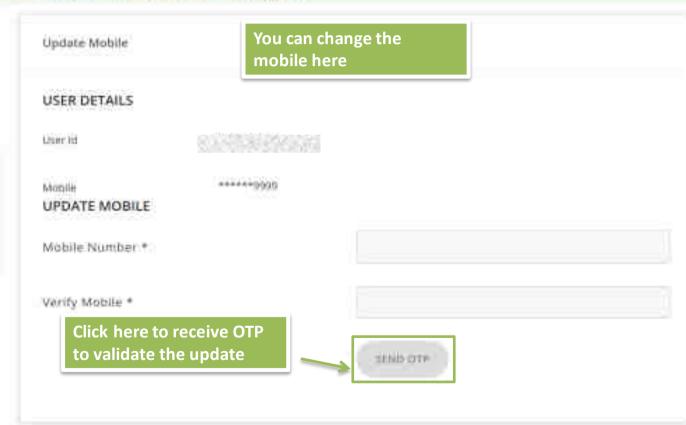




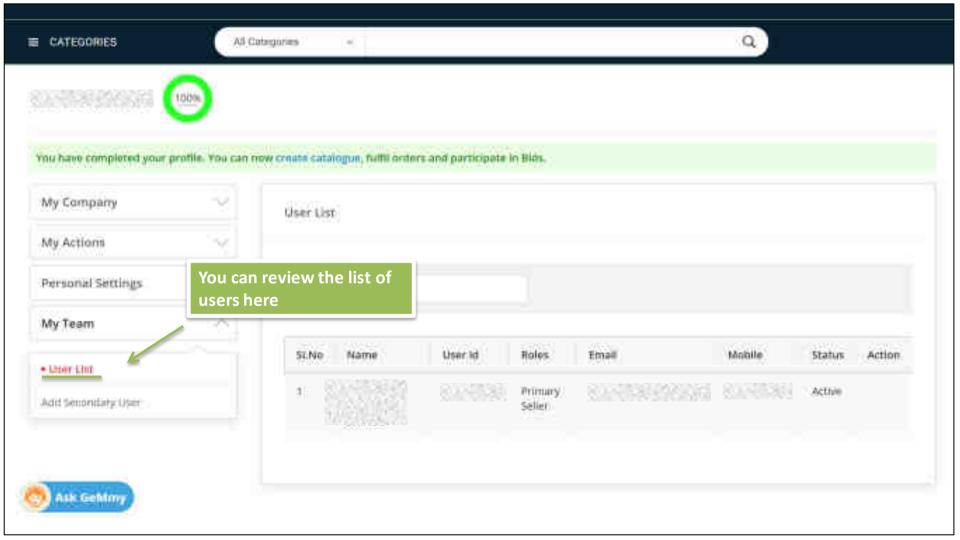


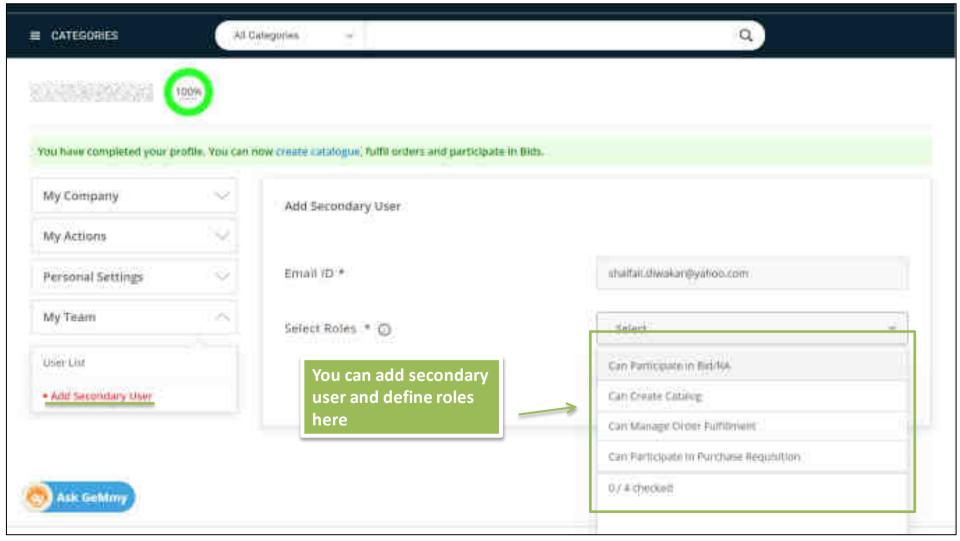
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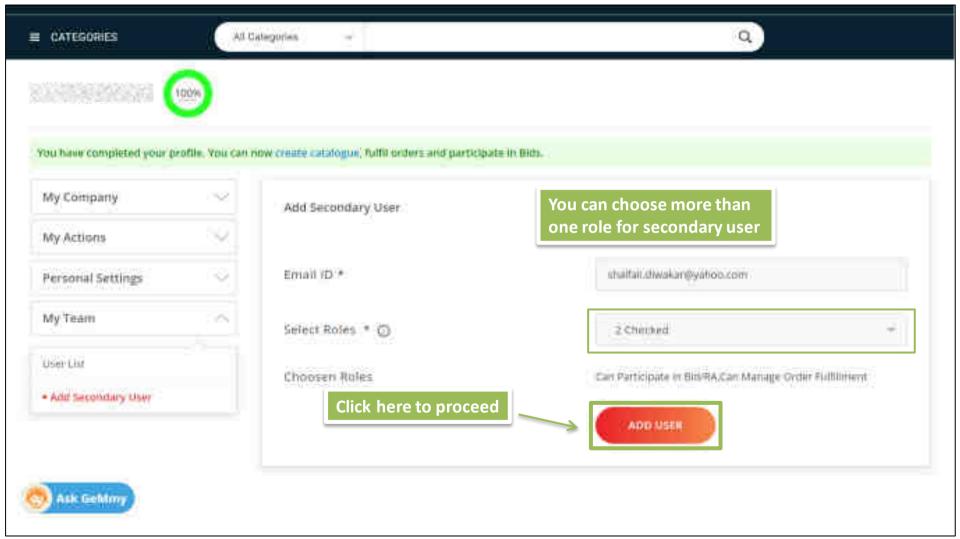




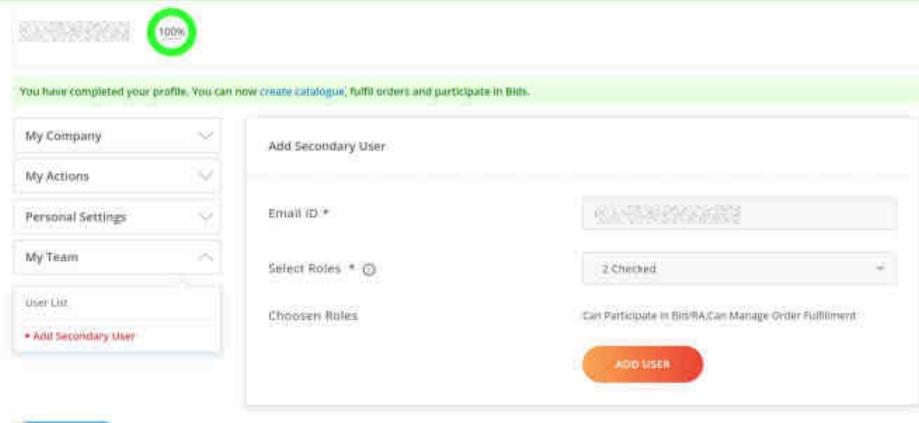






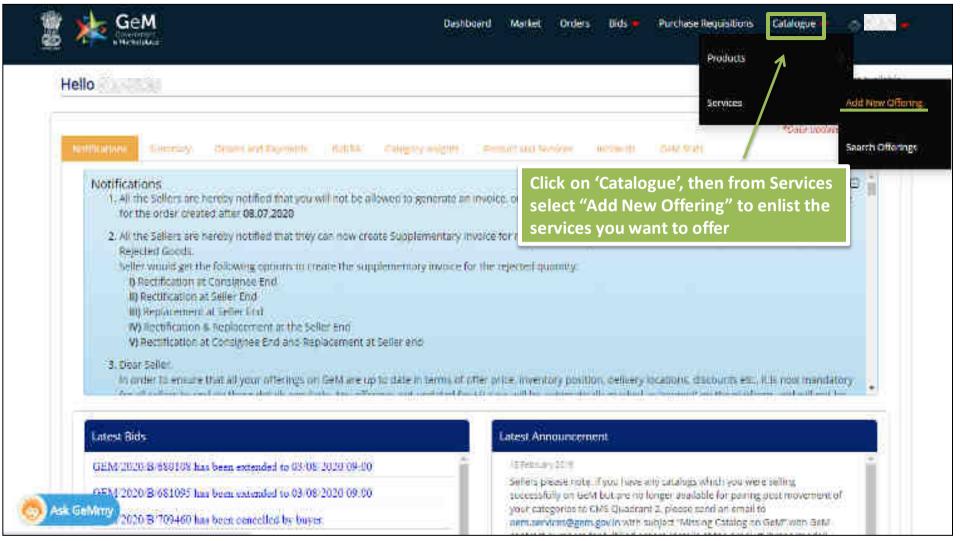


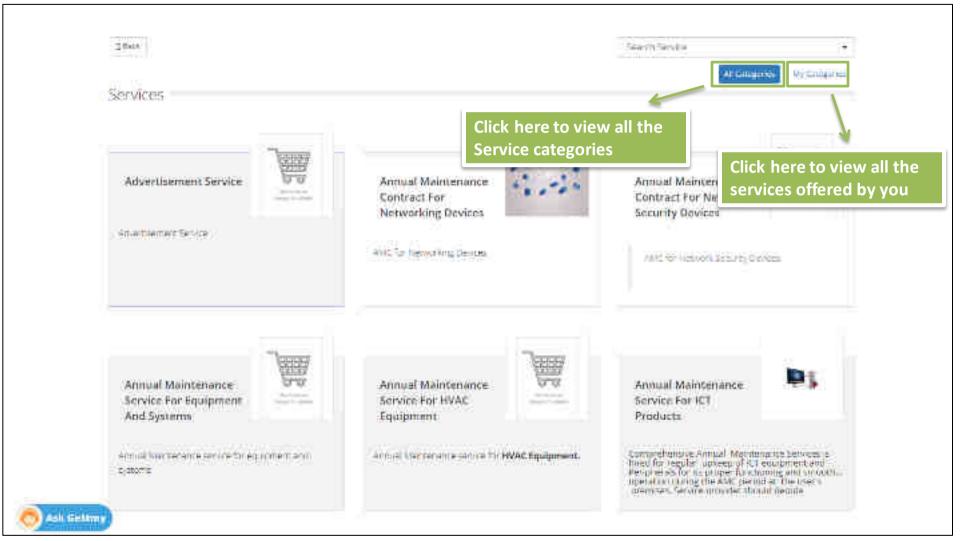
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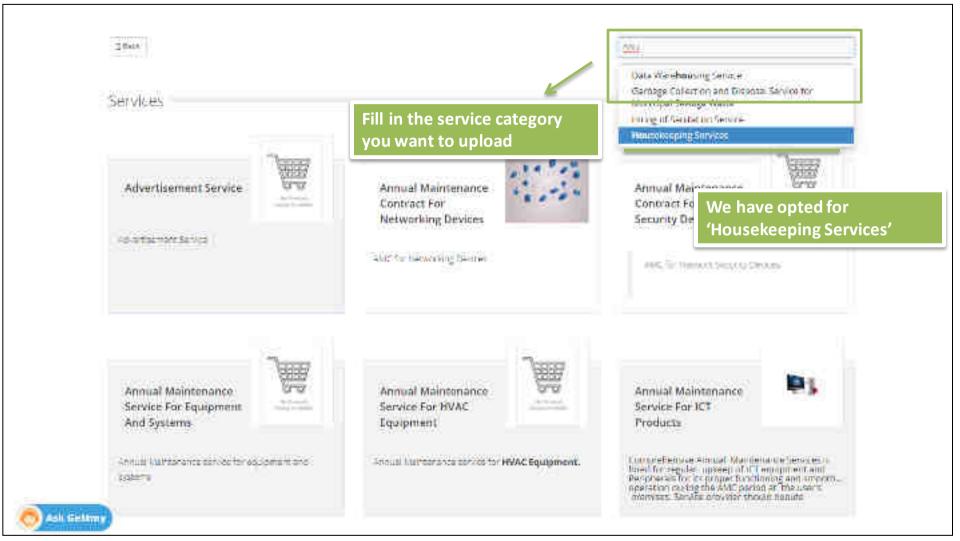












Housekeeping Services

The Housekeeping Service refers to reachers occurs the Gover's facility. The service would distinde housekeeping persons all consumable mare less is set, equipment and house extra transfer and other such Services.

You can view and select all the sub categories of the service selected by you

Cleaning & Sanitation And Disinfection Service

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Cleaning And Sanitation Service



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Hiring Of Sanitation Service



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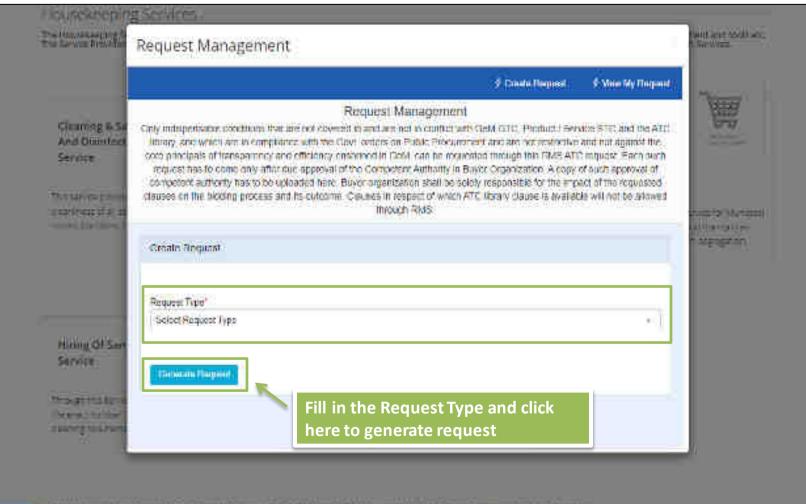
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Waste





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Housekeeping Services

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Select the tab to proceed

Hiring Of Sanitation Service



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Pest Control Service



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← 5001

The home screen for your selected service

Scottmatt the Offering

Cleaning & Sanitation and Disinfection Service:

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Ratio Shape	0

Validate & Save

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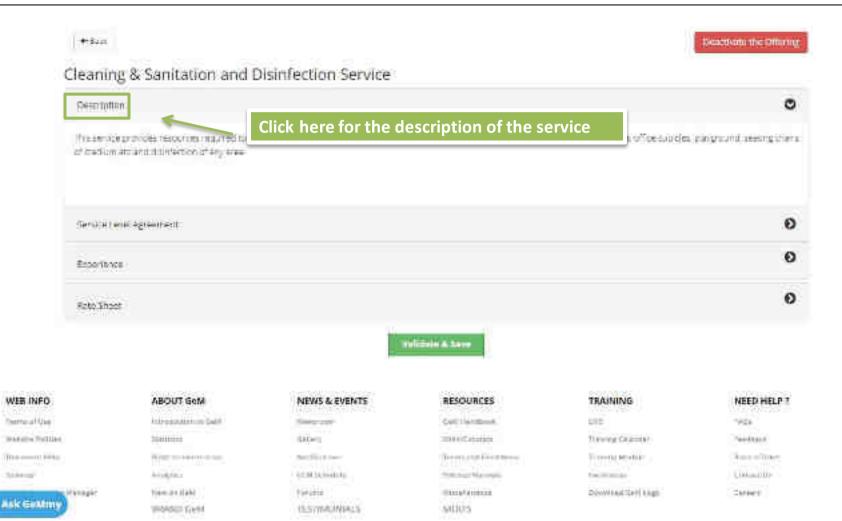














CLEANING & SANITATION SERVICE

1. Agreement Overview

Click here to read the Service Level Agreement of the Service selected by you

This Agreement represents a Service Level Agreement ("SLA" or "Agreement") between the Buyer and Senitation Services provider. The purpose of this agreement is to facilitate implementation of Senitation Measures at the Buyer's premises. This Agreement outlines the scope of work, Buyer's Obligations and Special Terms and Conditions of Services covered as they are mutually understood by the stakeholders.

2. Objective And Goals

The objective of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent delivery of service to Buyer by Service Provider.

The goals of this /greement are to:

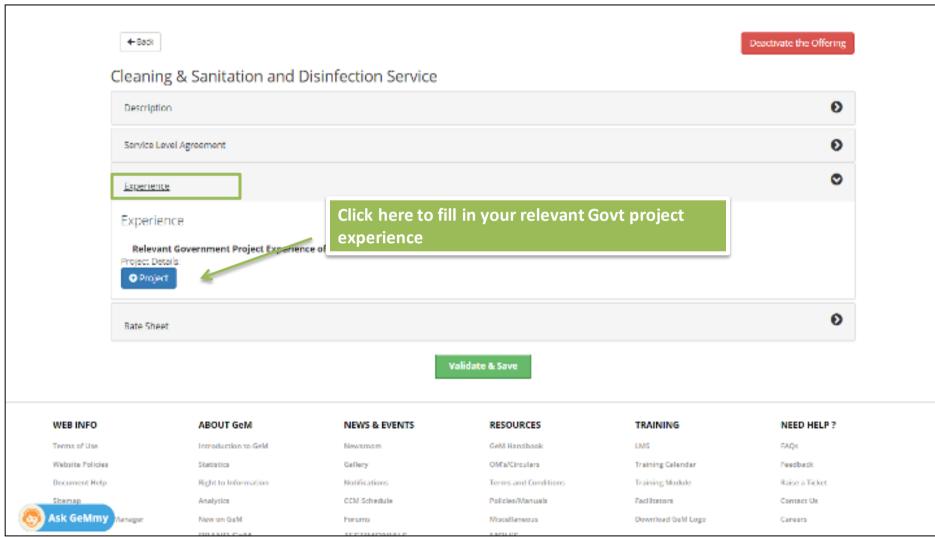
- 1. Present a clear, concise and measurable description of service provision to the customer
- 2. Establish Terms and Conditions for all the involved stakeholders.
- 3. To ensure that both the parties understand the consequences in case of termination of services due to any of the stated reasons.
- 4. To provide clear reference to service ownership, accountability, roles and/or responsibilities.

3. Service Scope

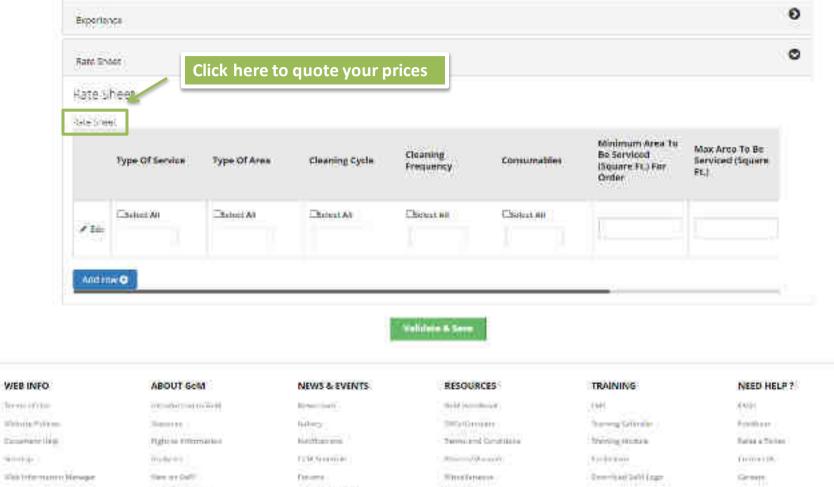
The scope includes requires the Service Provider to provide manpower and resources for the Buyer Department to maintain cleanliness and hygiene of the mentioned area. The buyer will have option to outsource sanitation service depending upon the area or event.



Here we are classifying the Areas into following parts:



Project T		
Griff Department Name: *		Concec Helevarri Docume
Current Project Status:	Compresso	
Project value(Rupoesi:		
Project Guratiers *	Cate of Community references for Contract projections of the series per Contract Series Community series per Contract	Fill in the required details and upload the relevant document
Buyer Dotaliti		
Name: *		
Designation +		
Official Plante Number:		Optional Carriac Number
Official Email 10: *	+	

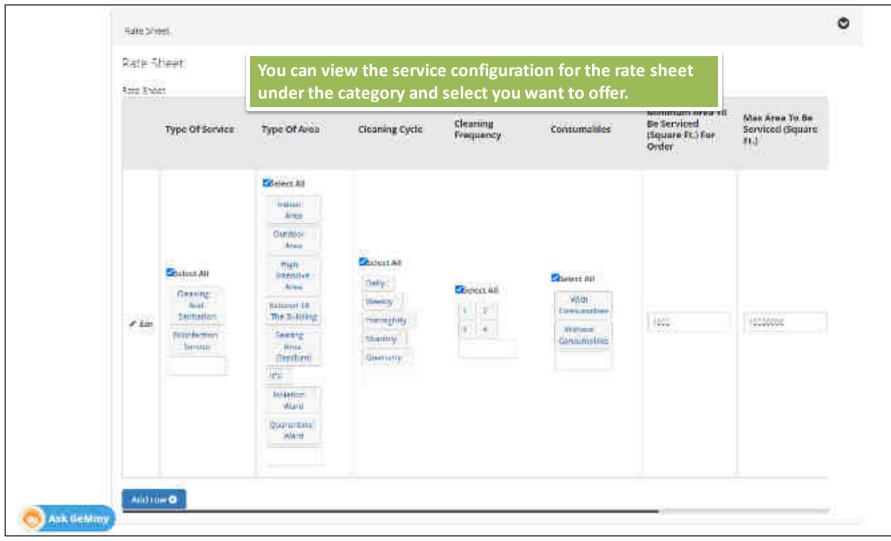


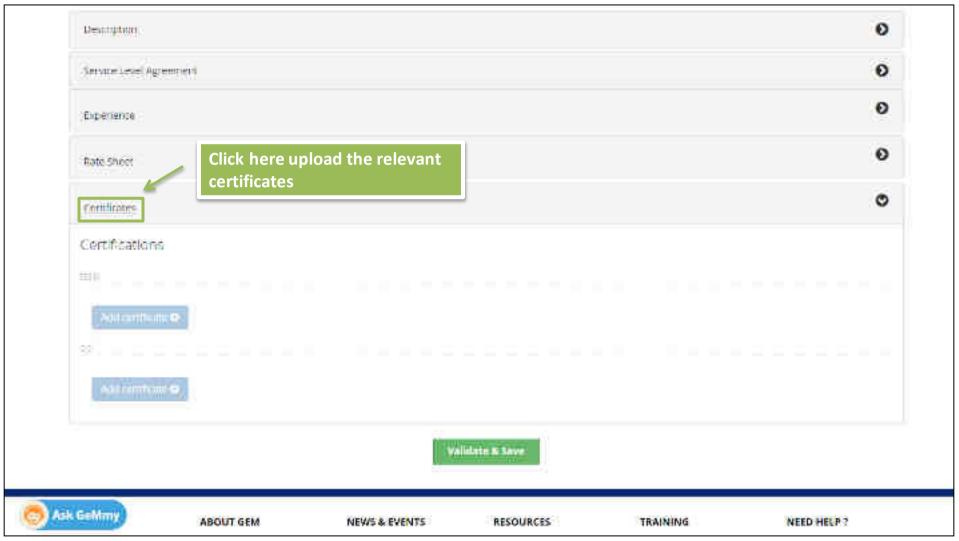
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HISTOWICHHALS





0 Service Level Agreement 0 LADRIGHTER 0 Bate Sheet Certificates Certifications Click here to validate and save the service catalog Valledato & Baye. Ask GeMmy

RESOURCES

TRAINING

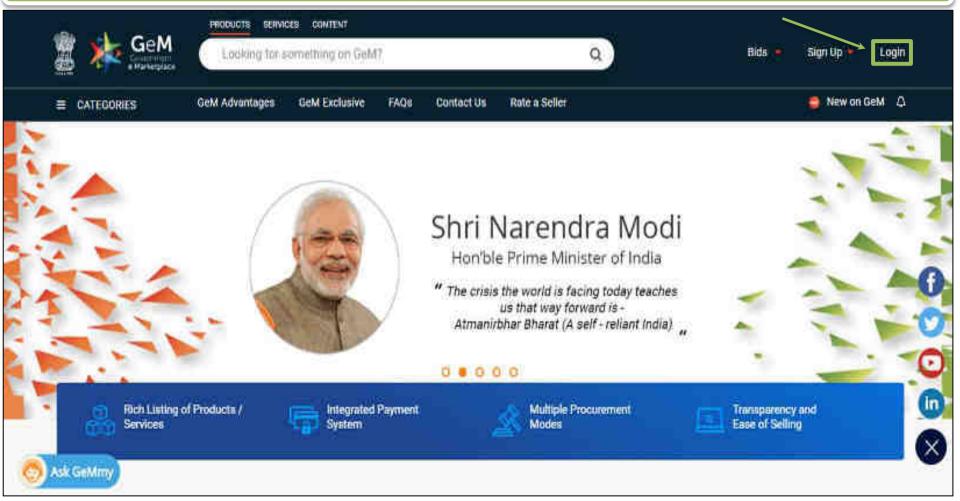
NEED HELP?

NEWS & EVENTS

ABOUT GEM



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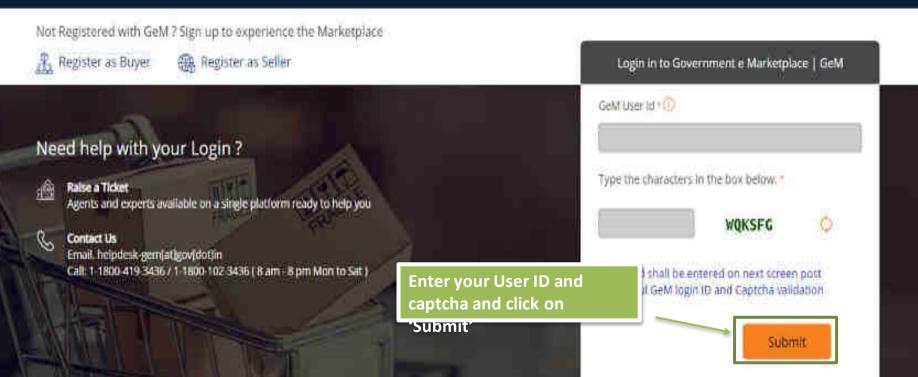


NEED HELP?



WEB INFO

ABOUT GeM



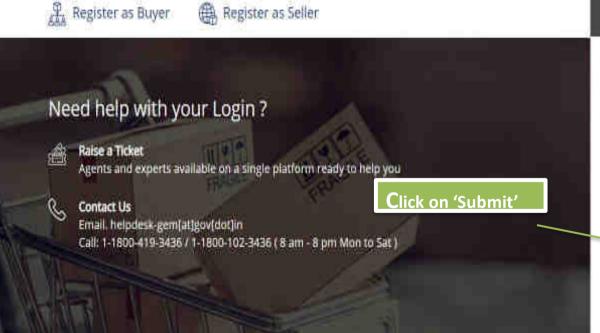
RESOURCES

TRAINING

NEWS & EVENTS



Not Registered with GeM 7 Sign up to experience the Marketplace



Login in to Government e Marketplace | GeM GeM User Id 10 (#15.78.8E) Password 🕕 Submit Cancel Forgot your GeM password? Reset GeM Password



Dashboard

Orders

Ride

Purchase Requititions

Catalogue

W 200.5

unit of Ed

Hello

Rating not Available

Notifications

Click here and select "List of Bids" to choose the Bid you want to participate in.

Latest Bids

You and invested to participate to fad (GEM/2020/8/724878).

GEM/2020/B/717667 has been cancelled by buyer.
GEM/2020/B/680108 has been extended to 27/07/2020/09/00

GEM/2020/B/681095 has been extended to 27/07/2020 09/00.

You are invited to participate in hid (CEM 2020/B/717667).

You me invited to participate in bid (GENS:2020/B) 709460),

You are inveted to participate to hid (SEM-2020B-715100)

GEM 2006-B-621093 has been extended to 22 07 2930 09-00

Purchase Requisitions

My Could be an electric surchase Reconstitions

Latest Announcement

INDEPENDENT OF THE

Sellers please rate. If you have one catalogs which you were selling successfully on field but are no longer available for paining post maximum or your categories to CPS Goodrant Eliplease send an email to

compared on Bearing on the State of the State of the product is and made in the state of the product is and made in

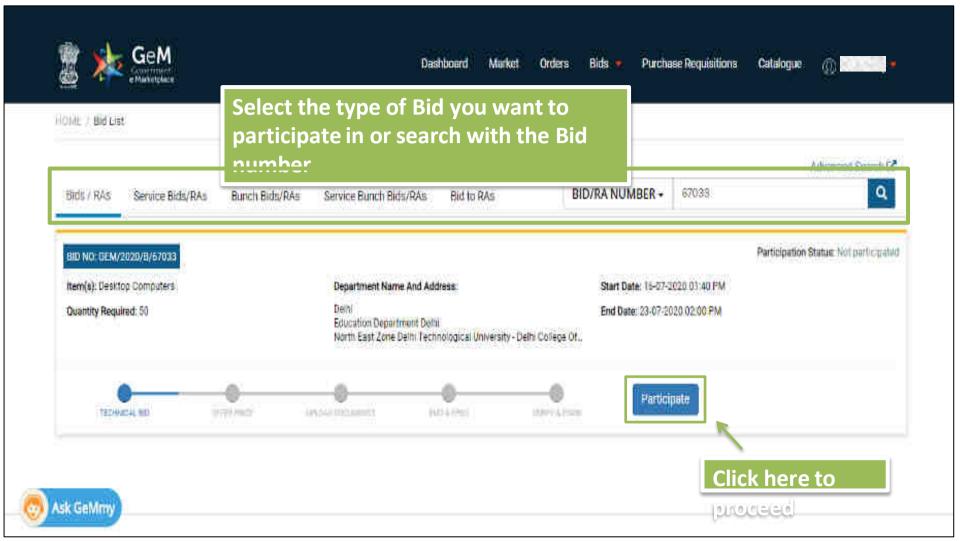
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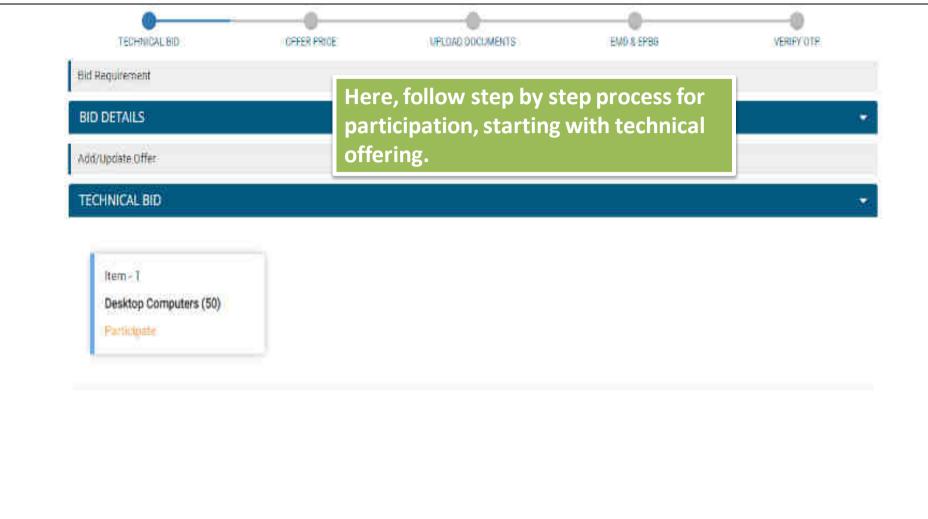
All sellers are hereby noutlied that struct accordingly be taken against their and their account will be suspended for 30 days as per the provision in IM purity if the found that:

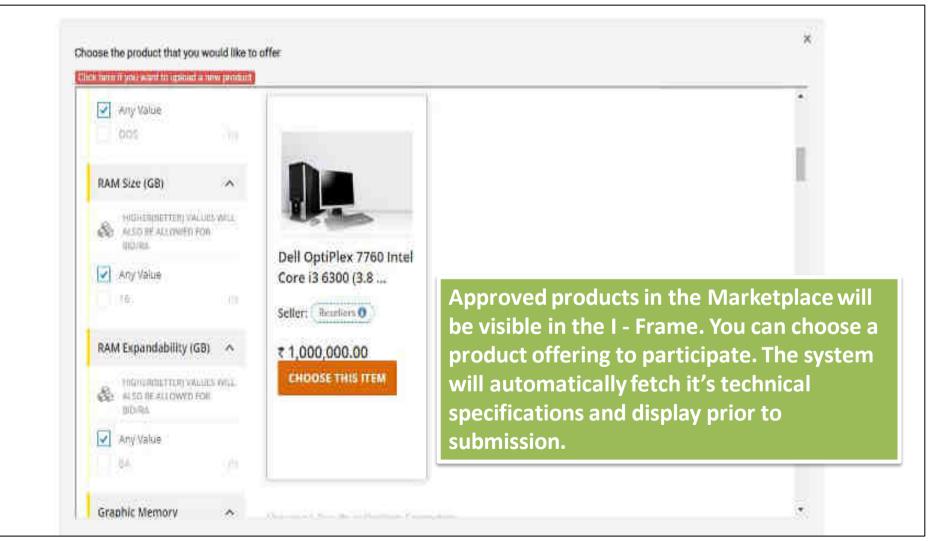
.1 Seller withinters or modifies or January or Jerogates from the full in any respect curring the bened ranging from ble publication to bid electricity way of placing of order in Server of Exchlerist and/or award including againg off to bid corps).

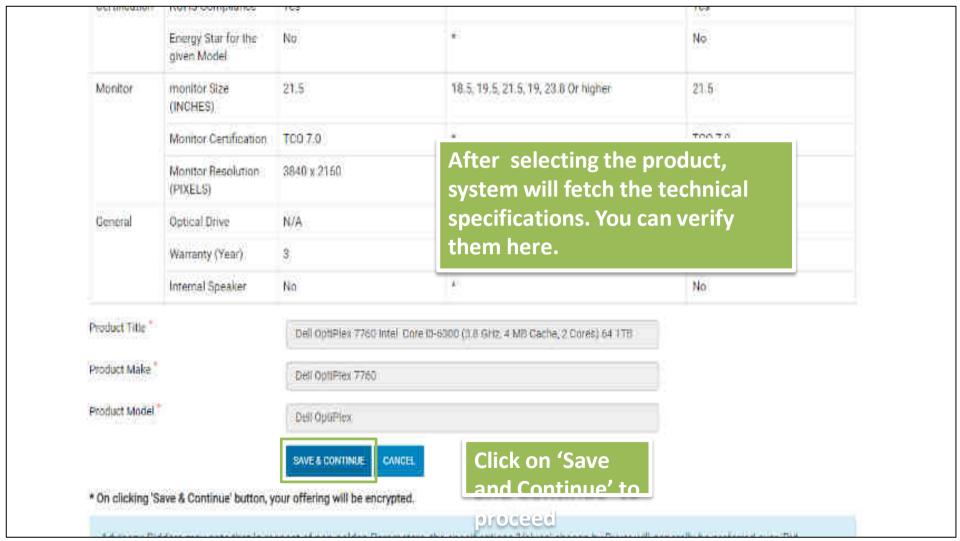
2. Sather formation information? documents trids which are maccurate. False: less earling or horgad.

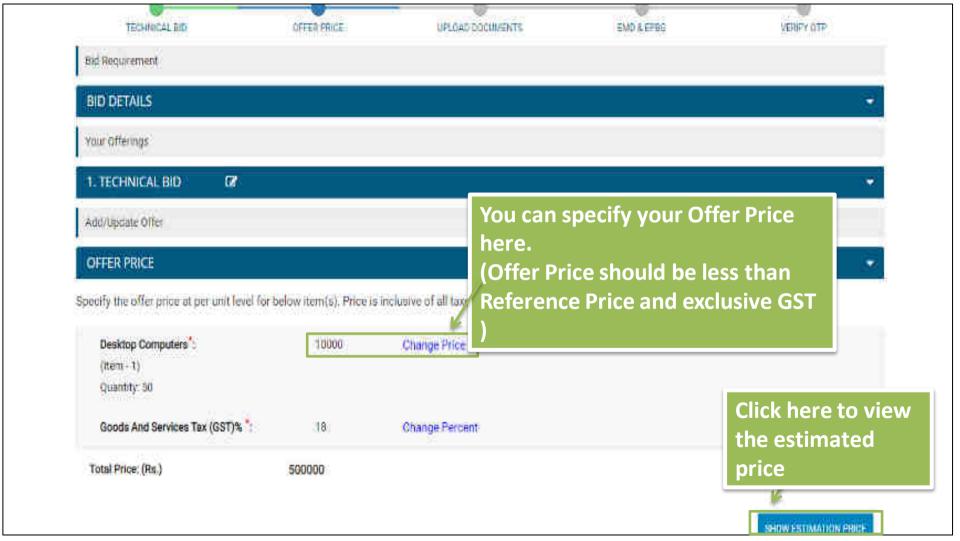
 Sellor fails to furnish requeste performance security (FBG within stigulated time required as per expote 84 conditions.

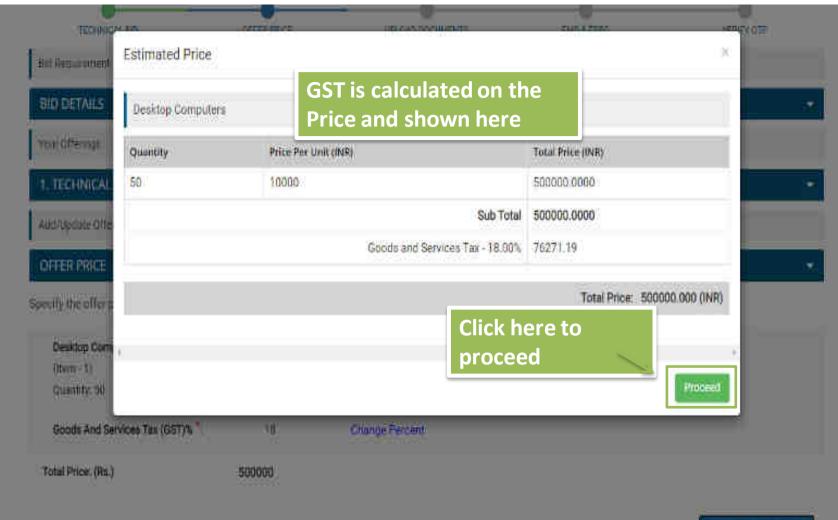


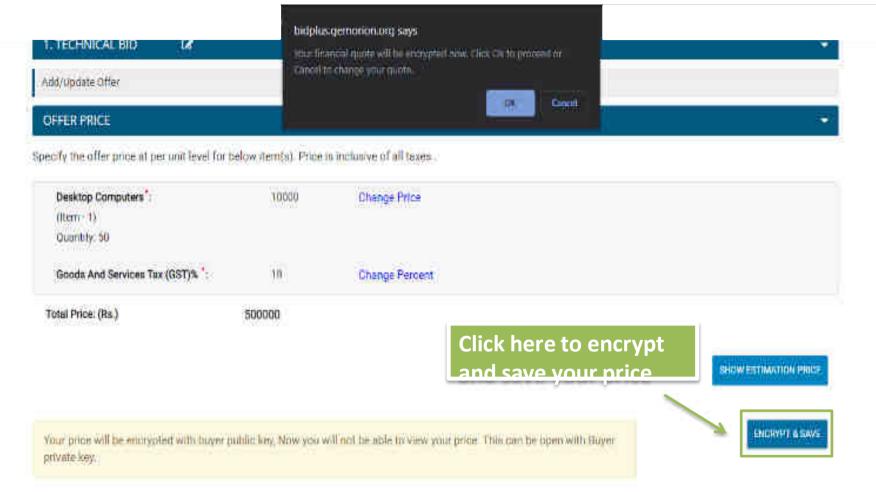




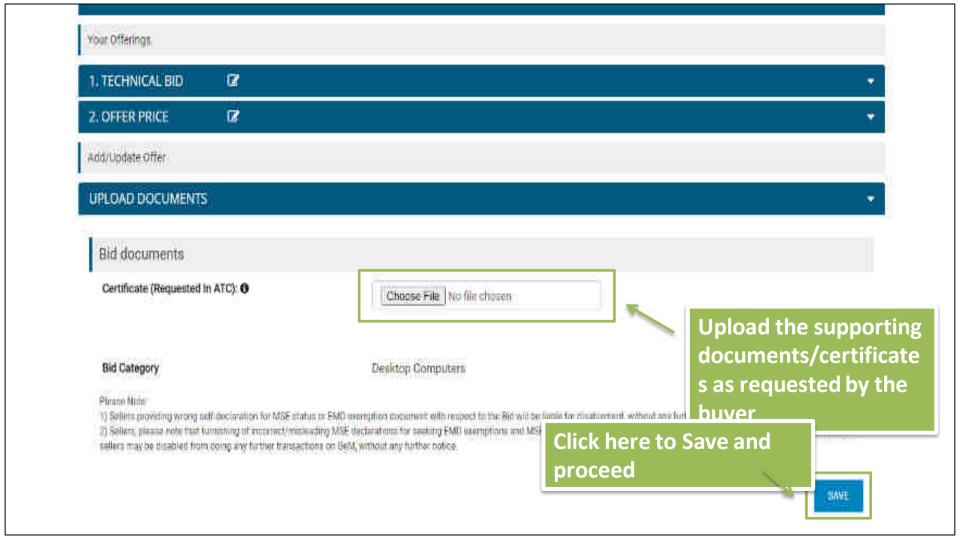


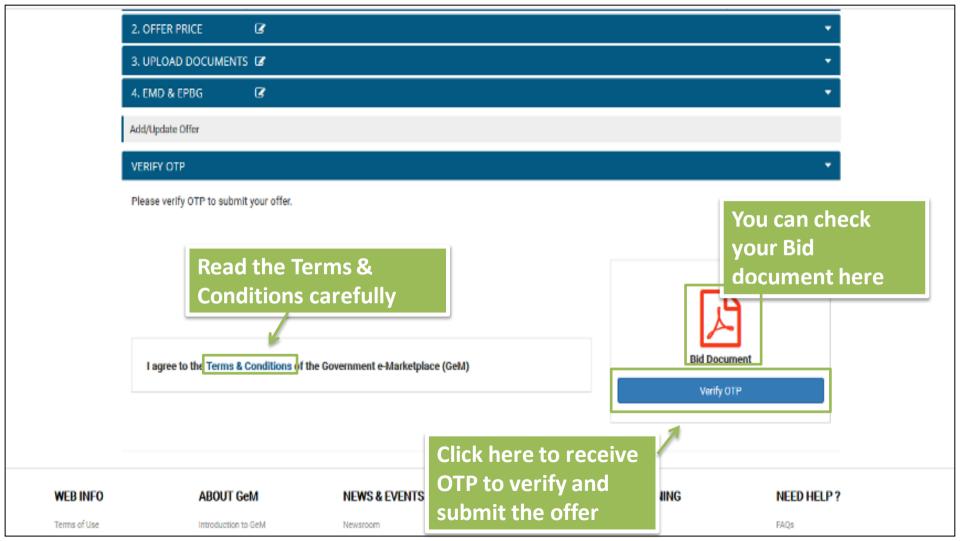


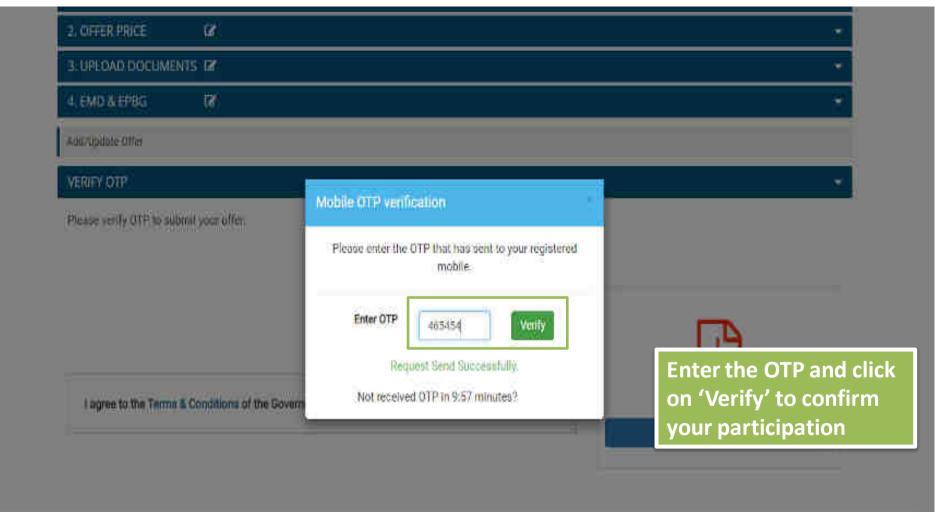




Please note that this bid will be subjected to a GeM transaction charge of 0.5% (plus GST) of the total order value, in case the final order value exceeds (NR 30 Lack







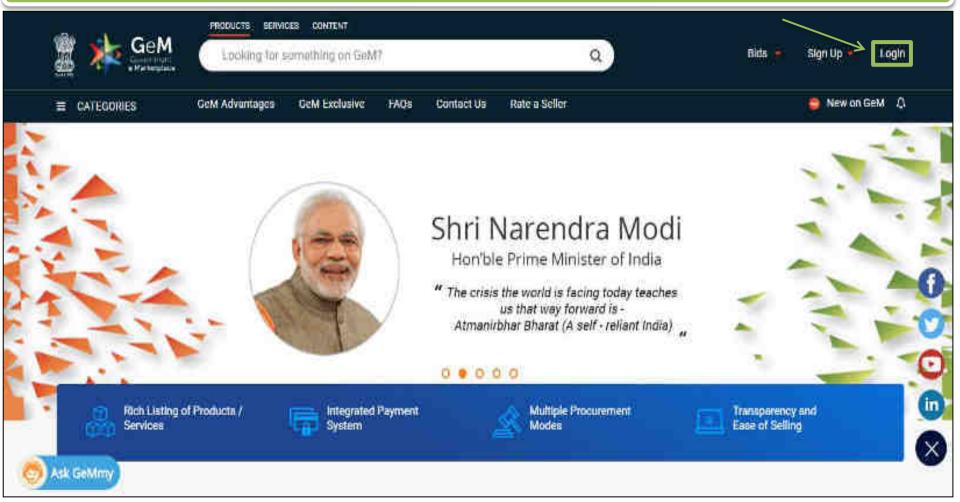
HOME / SELLER PARTICIPATION



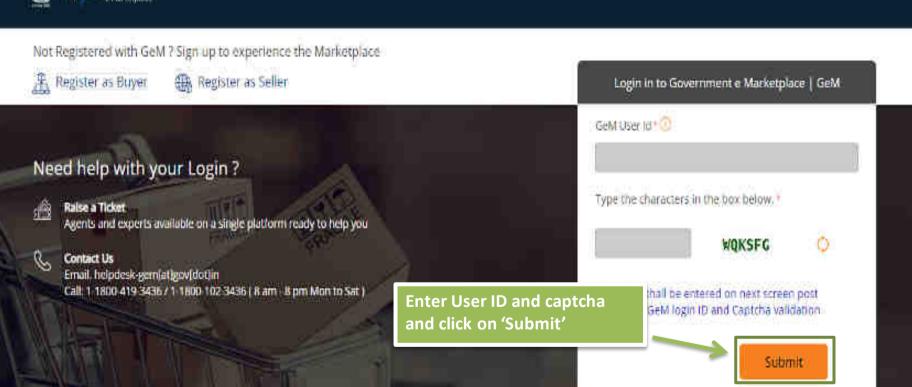
Catalogue



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WEB INFO ABOUT GeM NEWS & EVENTS RESOURCES TRAINING NEED HELP?



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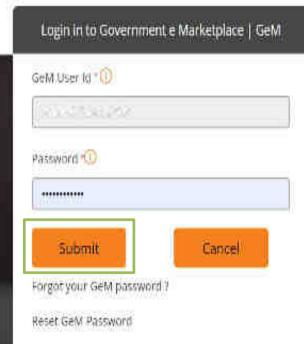


Register as Buyer



Register as Seller









Fill helpdask-pemiatigovidetlin



Shopping Cart 📜



All Categories

After logging in click on 'Dashboard' to proceed further

B 1800-419-3406

NOTIFICATIONS

Dear Sir/Malam.

- Buyers are hereby notified that as per OM No. EA/18/20 HEPPD dated 23rd January 2020, the functionality for generating "GeM Availability Report & Past Transaction Summary" is: now available at GeM, With effect from 1st July 2020, it is mandatory for buyer to generate this report for procurement outside GeM. To know more on how to generate the SeMARPTS report, please click here.
- *** As per the OM issued by the Department of Expenditure, Ministry of Finance (No.F.6/16/2019.PPD), it is notified that from 01/07/2020, no other payment mode except for GPA and PFMS would be available on GeM for placing new orders. Payments for all orders must be processed through either GPA or PFMS only.

View More: w.

- In the wake of a nationwide lockdown, due to the COVID-19 pandemic, GeM has initiated a number of steps for expeditious procurement of medical and auxiliary Covid related items. Some of the major steps include
 - It. Creation of more than 50+ categories related to health emergency items and swift on-boarding of sellers under these categories (Live tracking of this category list and number



Dashboard

Market Urders

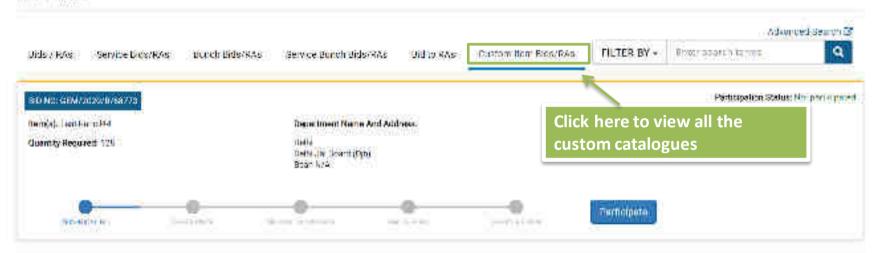
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Perchase Requisitions

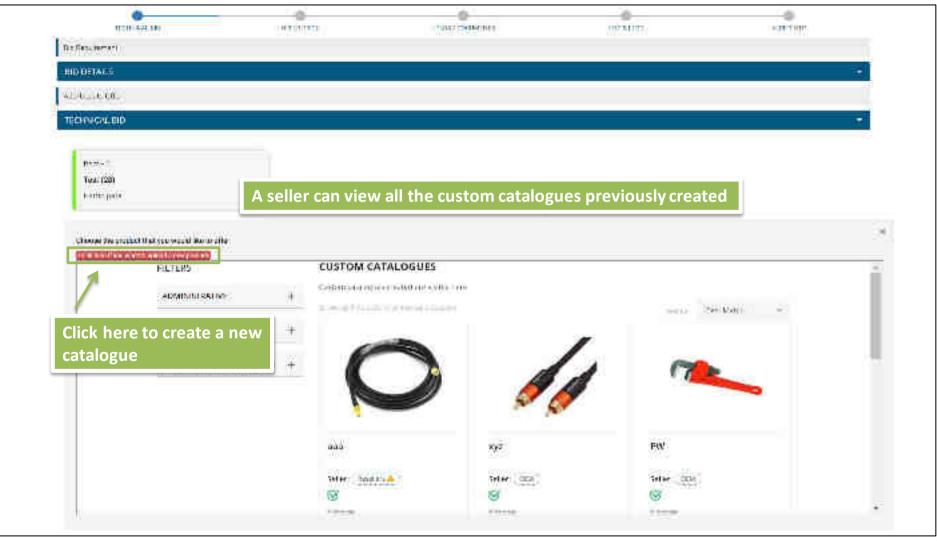
Catalogue

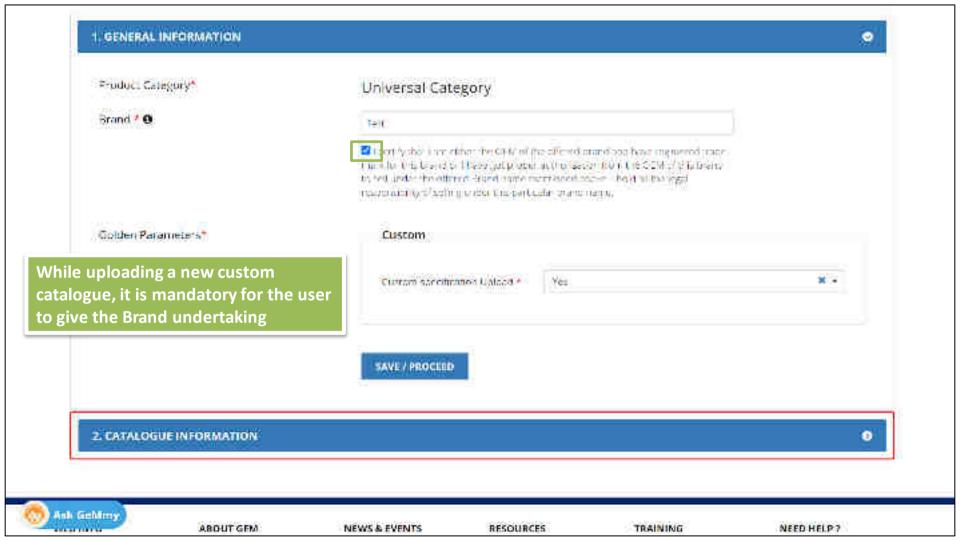


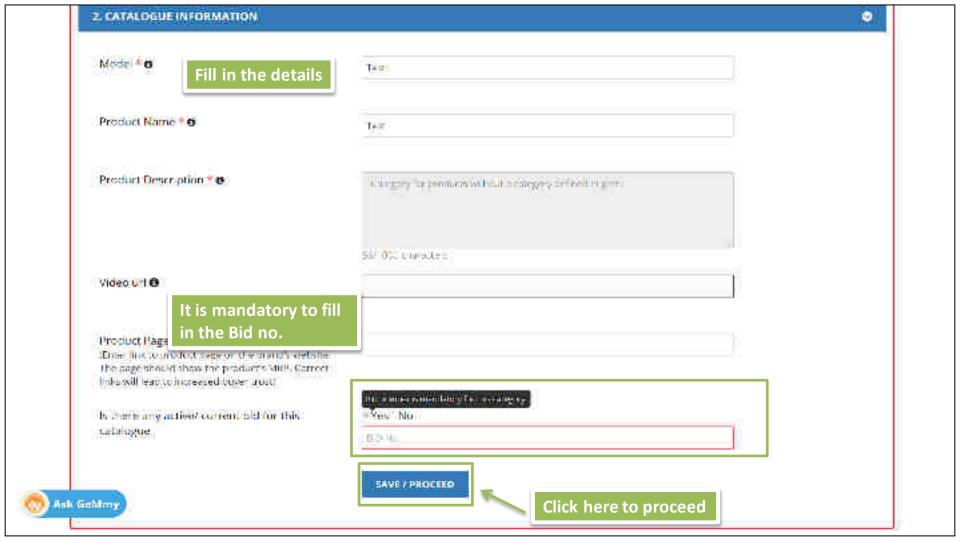
HOME / BIST IN

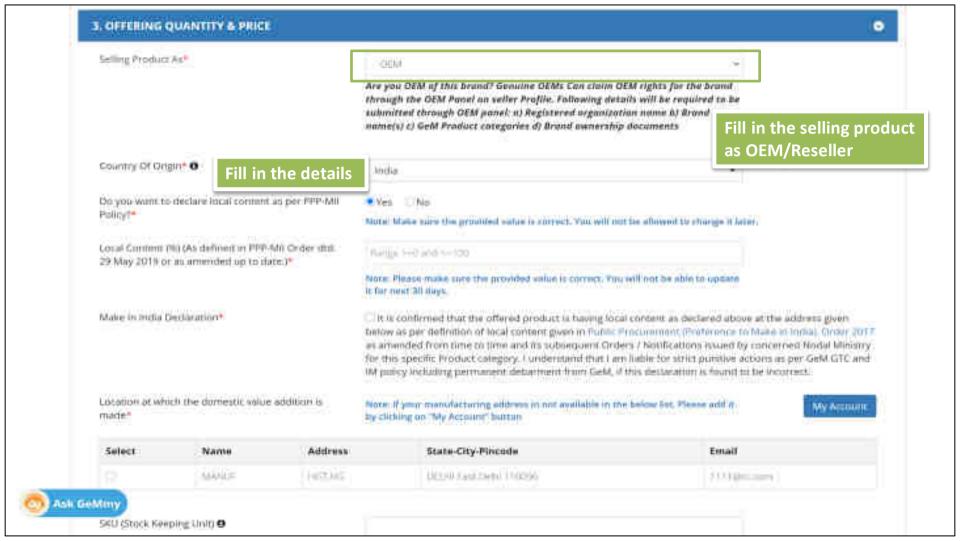


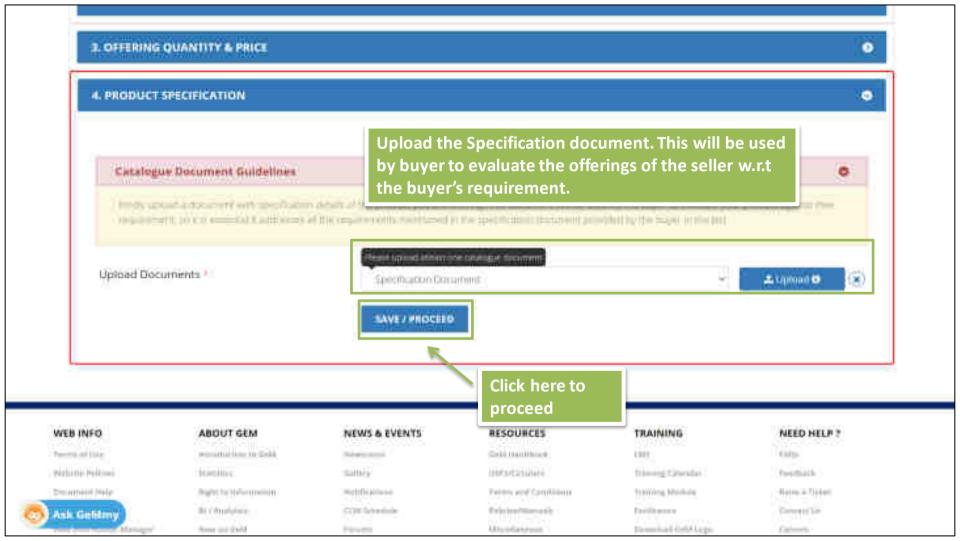


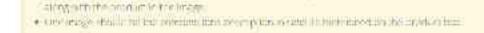












Upload Images of the custom catalogue











Item\Category

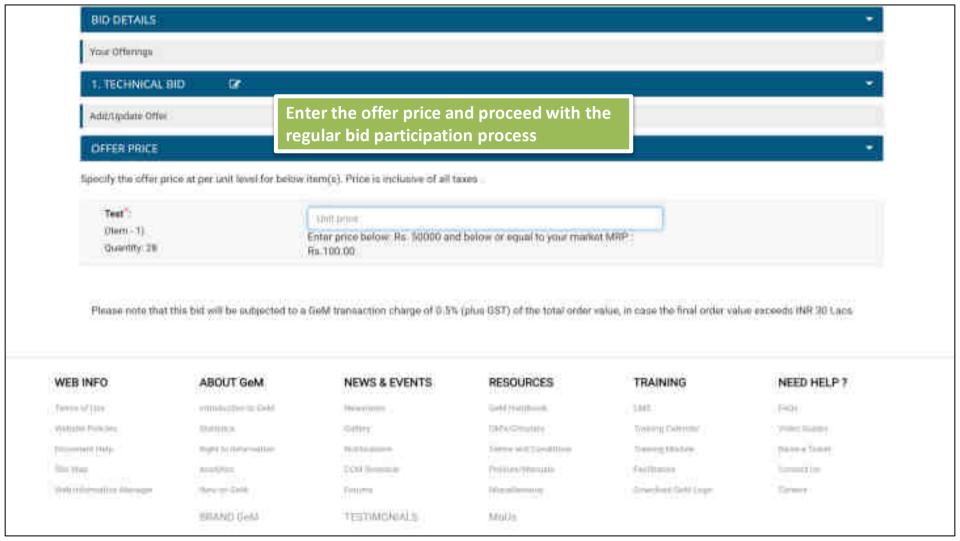
Once published, the seller can choose the custom catalogue. After choosing an item from available/uploaded custom items, seller can download his/her specification document & buyer's document to compare.

Offered Specification Document

Confirm that the offer	ered product meets the requirements defined	in the buyer's specification document.
Product Title *	non-	
Product Make *	his	
Product Model *	uuu	
	SAVE & CONTINUE CANCEL	

Buyer Specification Document

PASSOCIATION.



Capacity Building - Multiple Modes of Learning

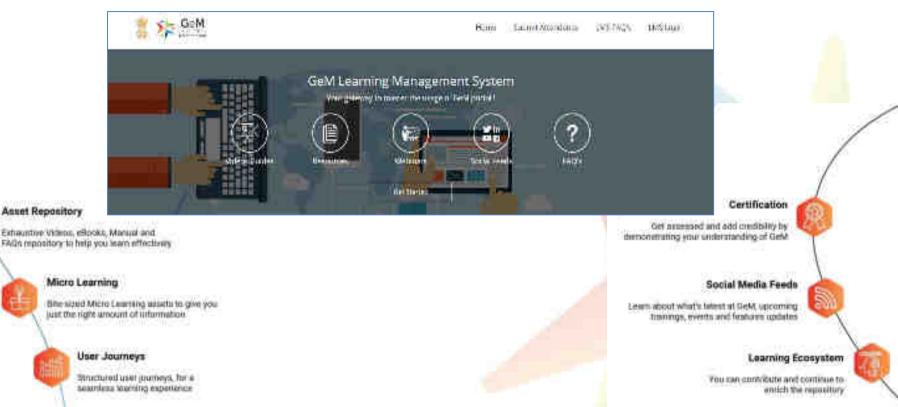




Learning Management System

Gateway to Master the Usage on GeM





Looking for something on GeM?

Submit Attendance

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AQ LMS Login

CATEGORIES GeM Advantages

Advantages GeM Exclusive

PRODUCTS SERVICES CONTENT

FAQs

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New on GeM

Welcome to GeM training session.

We will be inducting you to the GeM portal followed by Hand's-on with the portal for ease of understanding.

Request you to mark your participation for the programme with the requisite details by clicking on the appropriate type;

Buyer

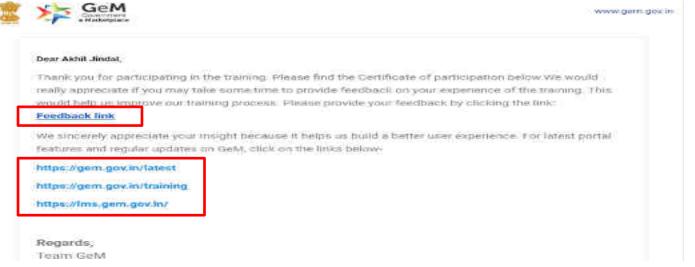
Seller

Your feedback is valuable for us and will enable us to plan better for the upcoming session.

Kindly share the session feedback by clicking the button below.

Feedback

https://lms.gem.gov.in/participation/index





GeM Support – Channels to Assist You





Need help?



helpdesk-gem@gov.in



Through the GeM Portal



24 x 7 Assistant





1-800-102-3436 1-800-419-3436



Monday to Saturday



08:00 AM to 08:00 PM



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