



**GeM**  
Government  
e Marketplace

Efficient • Transparent • Inclusive

**Online Market**  
for Smart Government Buyers



SEARCH PRODUCT → ADD TO CART → GET YOUR ORDER → MAKE PAYMENT

**A DEPARTMENT OF COMMERCE INITIATIVE**



Government of India  
Ministry of Commerce & Industry  
Department of Commerce

8<sup>th</sup> September 2020

# Government e Marketplace – The Genesis



- A one-stop online procurement portal for all Government Buyers including Central/State ministries, Departments, Bodies & PSUs. Launched on 9th August 2016. (<https://www.gem.gov.in/>).
- Rule 149 of GFR amended to “Procurement of Goods and Services by Ministries or Department will be mandatory for Goods or Services available on GeM”
- GeM aims to enhance efficiency, transparency, inclusiveness in public procurement.
- It provides the tools of e-Bidding, Reverse Auction and Direct Procurement to facilitate Government users achieve the best value for their money.



**Shri Narendra Modi**  
Prime Minister of India

“The government is committed to curbing corruption. One of the key aspects of this objective is to minimize Governments human transactional interface.”



# Key Advantages for Seller



Direct access to all Government departments



One-stop shop for bids / reverse auction on products / services



Dynamic pricing: Price can be changed based on market conditions



Strong vendor rating system



New Product suggestion facility available to Sellers



Seller friendly dashboard for selling, and monitoring of supplies and payments

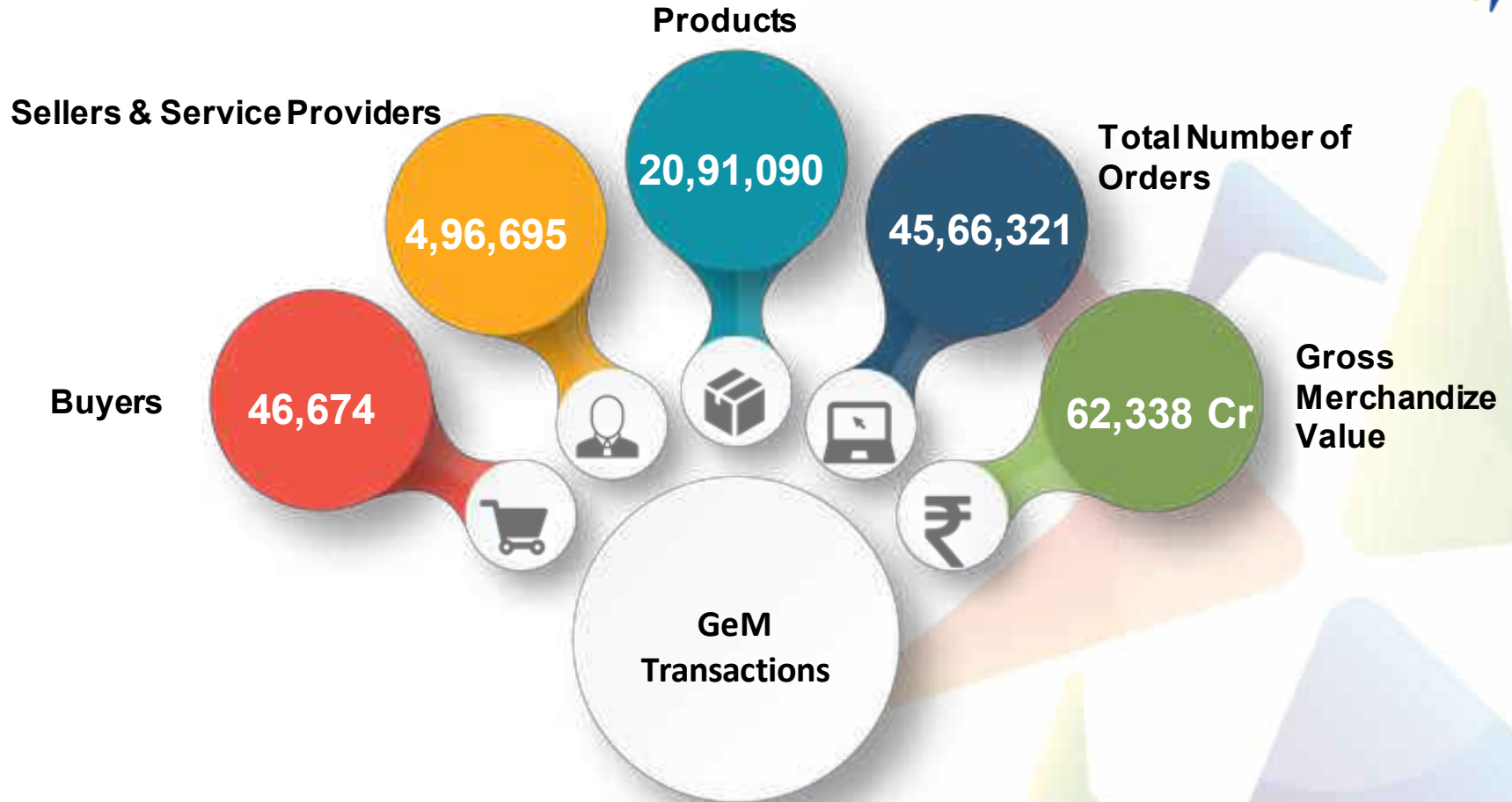


News and Event Section for Regular Updates



New on GeM – Shows list of new product categories added

# Key Statistics





# Public Procurement Policy for MSEs

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- ❑ Public Procurement Policy for MSEs Order, 2012 notified under section 11 of MSMED Act 2006.
- ❑ Policy mandates 25% of procurements of goods and services from MSEs including 4% from MSEs owned by SC/ST and 3% from MSEs owned by women out of total annual procurements

## Benefits extended to MSEs:

- ❑ Tender sets free of cost .
- ❑ Exemption from Earnest Money (EMD).
- ❑ Purchase Preference for minimum 25% qty. to MSEs within L1+15% on matching L1.
- ❑ 358 items exclusively reserved for MSEs.

# Current Functionalities deployed in GeM for PPP- MSEs



- API Integration with Udyog Aadhaar: All sellers claiming to be MSE are required to validate their MSE status through Udyog Aadhaar
- The Micro and Small Enterprises are exempted from EMD, if
  - MSE as manufacturer of the Primary Product Category or Service Provider of the Primary Service Category and give specific confirmation to this effect at the time of bid submission and whose credentials are validated online through Udyog Aadhaar and through uploaded supporting documents .
  - MSE registered with NSIC and DIC for the Primary Product Category whose credentials are validated through NSIC /DIC database and through uploaded supporting documents.
- Buyer has been provided with Option to Exempt the MSEs from Turn Over and Past Experience criteria at the time of creation of Bid as provided for in PPP - MSE Order.
- Further, suitable ATC clauses are already enabled for ensuring compliance of PPP - MSE orders.

## Clauses provided in ATC library in GeM Bidding Module for effective implementation of all provisions of PPP MSEs Order for Central Govt :



**Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 dated 23.03.2012 issued by Ministry of Micro Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of  $\{\text{requiredPercentage}\}$ % of total value.

## Clauses provided in ATC library in GeM Bidding Module for effective implementation of all provisions of PPP MSEs Order for Central Govt :

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**Procurement under this bid is reserved for purchase from Micro and Small Enterprises:** Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar for that product category. If the bidder wants to avail the reservation benefit the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.





# Introduction to Seller/Service Provider Functionality



# Pre-requisite For Registration



## For Primary User Registration:

- ✓ Aadhaar Number / Virtual ID/ PAN of the User.
- ✓ Mobile number linked with Aadhaar/Mobile number in case of PAN
- ✓ Active Email id
- ✓ Documents as per Constitution type such as CIN,PAN,DIPP,UAM,ITR details to Complete profile.
- ✓ Address details (Registered address as per ITR)
- ✓ Bank account details



## Secondary User Registration:

- ✓ Aadhaar number
- ✓ Mobile number should be linked with Aadhaar
- ✓ Active Email ID.

# Key Notes

- ❑ Registration(Primary Seller) on GeM should be done by an authorized person of the organization (Director of the organization or a Key Person or authorized signatory of ITR).
- ❑ Primary seller have an option to create secondary seller's to assign roles like Bid Participation, Creation of Catalog and Order Fulfillment.
- ❑ For MSE , UAM ( Udhyog Aadhaar Memorandum) and aadhar/mobile number linked with the same is required.
- ❑ For Start Up, DIPP (Department of Industrial Policy and promotion) number and mobile number linked with the same is required.
- ❑ No separate registration required for Seller and Service provider.



# Seller/Service Provider Registration-Using Aadhaar





**THE WORLD BANK**  
IBRD • IDA

## PROCUREMENT FOR **THE WORLD BANK** FUNDED PROJECTS ENABLED ON GeM

[CLICK HERE FOR SPECIAL TERMS & CONDITIONS](#)



Product ▾

Looking for something on GeM?



Procure on GeM for:



## CREATE YOUR ORGANISATION SELLER ACCOUNT

We don't share your personal and official details with anyone.

Welcome to Registration process for Government e Marketplace

**Before you initiate your registration, please read the pre-requisites by clicking [here](#)**

Registration on GeM should be done by an authorized person (Director of the organisation or a Key Person). Please read and agree to the Terms & Conditions of Government e-Marketplace (GeM) before Sign Up.

REVIEW TERMS & CONDITIONS

### Why Sell On GeM?



## Review Terms And Conditions



### General terms and conditions on GeM 3.0 (Version 1.13)

#### 1. Introduction

This document is an electronic record published by GeM under the provisions of the Information Technology Act, 2000 and the rules made there under (as applicable) and shall act as valid agreement between Seller / Service Provider and Buyer. Further the use of GeM Portal for Sale / Purchase of Goods / Services and the resulting Contracts shall be governed by the following General Terms and Conditions (GTC) (unless otherwise superseded by Product / Service specific Special Terms and Conditions (STC), Product / Track / Domain Specific STC of Particular Service including its SLA (Service Level Agreement) and BID/Reverse Auction Specific Additional Terms and Conditions (ATC) as applicable).

Government e-Marketplace (GeM) is the National Public Procurement Portal; an end-to-end online Marketplace for Central and State Government Ministries / Departments, Central & State Public Sector Undertakings (CPSUs & SPSUs).

\* I have read and agree to the Terms & Conditions of Government e-Marketplace (GeM).

 REVIEW TERMS & CONDITIONS

 Organisation Details

Business / Organisation Type \* 

Business / Organisation Name \* 

Select

Select

Proprietorship

Firm

Company

Trust Or Society

Central Government/State Government

Why Sell On GeM?



Person) Please read and agree to the Terms & Conditions of Government e-Marketplace (GeM) before Sign Up.

 REVIEW TERMS & CONDITIONS

① Organisation Details 

Business / Organisation Type \* 

Proprietorship 

Business / Organisation Name \* 

Test Company

Business / Organisation Name is not editable once saved,  
kindly ensure you enter correct name.

NEXT

✓ REVIEW TERMS & CONDITIONS

① Organisation Details  

Business / Organisation Type \* Proprietorship

Business / Organisation Name \* Test Company

② Personal Verification 

Authenticate yourself using \*  Aadhaar  Personal PAN



## REVIEW TERMS & CONDITIONS



### Organisation Details



Business / Organisation Type \*

Proprietorship

Business / Organisation Name \*

Test Company



### Personal Verification



Authenticate yourself using \*



Aadhaar



Personal PAN

Aadhaar Number / Virtual ID \* ⓘ



Please enter Aadhaar number/Virtual Aadhaar

Mobile number linked with Aadhaar \*

Please enter your 10 digit mobile number

VERIFY AADHAAR



① Organisation Details  

Business / Organisation Type \* Proprietorship

Business / Organisation Name \* Test Company

② Personal Verification 

Authenticate yourself using \*  Aadhaar  Personal PAN

Aadhaar Number / Virtual ID \* ⓘ

Mobile number linked with Aadhaar \*

VERIFY AADHAAR

### Mobile OTP Verification

Enter OTP \*

Mobile : \*\*\*\*\*7825 | Email : ma\*\*\*\*\*@gmail.com

Not received OTP in 5:58 mins?

SEND

Verify

Cancel

Please do not press back button while the aadhaar authentication is being processed.

✔ Organisation Details



Business / Organisation Type \*

Proprietorship

Business / Organisation Name \*

Test Company

② Personal Verification



Authenticate yourself using \*



Aadhaar



Personal PAN

Mobile number linked with Aadhaar \*

8 [input type="text"] 25



First Name \*

Manender

Last Name

Pal Singh



I confirm I am the Key Person of the Organization



✔ Organisation Details

Business / Organisation Type \* Proprietorship

Business / Organisation Name \* Test Company

② Personal Verification

Authenticate yourself using \*  Aadhaar  Personal PAN

Mobile number linked with Aadhaar \* 8 [ ] ✔

First Name \* Manender

Last Name Pal Singh

I confirm I am the Key Person of the Organization

NEXT

② Personal Verification



Chosen registration type \* Aadhaar

Mobile number linked with AADHAAR \* 8

First Name \* Manender

Last Name Pal Singh

③ Email Verification



Email Id \*

Verify Email Id \*

SEND OTP



First Name \*

Manender

Last Name

Pal Singh

③ Email Verification

Email Id \*

Verify Email Id \*

SEND OTP

RESEND OTP

OTP has been sent successfully to your Email ID.  
09:51

Click "Resend OTP" if not received within 10 min.

Enter OTP \*

VERIFY OTP

Personal verification

Chosen registration type \* Aadhaar

Mobile number linked with AADHAAR \* 8

First Name \* Manender

Last Name Pal Singh

3 Email Verification

Email Id \* m  

NEXT

#### 3 Email Verification

Email \*

m

#### 4 User Credentials

User Id \* ⓘ

Password \* ⓘ

Password must contain minimum of

- One Upper Case
- One Lower Case
- One Numeric
- One Special Character
- 8 characters and maximum of 16 characters

Confirm Password \*

CREATE ACCOUNT

#### 3 Email Verification

Email \*

#### 4 User Credentials

User Id \* ⓘ

Password \* ⓘ

Password must contain minimum of

- ✓ One Upper Case
- ✓ One Lower Case
- ✓ One Numeric
- ✓ One Special Character
- ✓ 8 characters and maximum of 10 characters

Confirm Password \*

CREATE ACCOUNT

Seller Account created successfully

3 Email Verification

Email \*

m

4 User Credentials

User Id \* ⓘ

manender.seller1

Password \* ⓘ

.....

Password must contain minimum of

- ✓ One Upper Case
- ✓ One Lower Case
- ✓ One Numeric
- ✓ One Special Character
- ✓ 8 characters and maximum of 16 characters

Confirm Password \*

.....

CREATE ACCOUNT



## Seller/Service Provider Profile Updation



# Seller Profile Completion

**PROTRAINING** 0%

**My Company** ^

**REQUIRED \***

- PAN Validation** ⚠
- Company Profile ⌵
- Office Locations ⌵
- Bank Accounts ⌵

**OPTIONAL**


- MSE ⌵
- Startup ⌵

**My Actions**

**Personal Settings** ∨

**Ask GeMmy**

### PAN Validation



Name ( As in PAN )

PAN Number

Business / Organisation Type \* Proprietorship

Business PAN \* ?

Name ( As in PAN ) \* ?

**VERIFY PAN**

Please complete your profile to start transacting on GeM My Company 

REQUIRED \*

• PAN Validation Company Details Company Profile Office Locations Bank Accounts 

OPTIONAL

Tax Assessment MSE Startup 

## PAN Validation

Name ( As in PAN ) PAN Number Business PAN \* Name ( As in PAN ) \* 

Ask GeMmy





Please complete your profile to start transacting on GeM

My Company

REQUIRED \*

PAN Validation

**Company Details**

Company Profile

Office Locations

Bank Accounts

OPTIONAL

Tax Assessment

MSE

Startup



Ask GeMmy

### Company Details

Business / Organisation Name \*

Protraining

Date Of Incorporation \*



2018



JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

JULY

AUGUST

SEPTEMBER



Please complete your profile to start transacting on GeM

### My Company

#### REQUIRED \*

PAN Validation

Company Details

**Company Profile**

Office Locations

Bank Accounts

#### OPTIONAL

Tax Assessment

MSE

Startup



Ask GeMmy

### Company Profile

Business / Organisation Type

Proprietorship

Business / Organisation Name

Protraining

Date Of Incorporation

03/02/2016

**Are you a Startup ?**

Yes  No

Since Startup has been self-declared or verified with Startup DIPP number and mobile number, you cannot select 'No' for 'Are you a Startup?'.

**Are you registered with MSME as a Micro or Small Enterprise ?**

Yes  No

Do you want to participate in Bid ?

Yes  No

SAVE

PROTRAINING



Please complete your profile to start transacting on GeM ⚠️

My Company

Company Profile

REQUIRED \*

PAN Validation ✔️

Company Details ✔️

Office Locations ⚠️

Bank Accounts ⚠️

• Startup ⚠️

OPTIONAL



Ask GeMmy

Startup

If you are a Startup, please choose to provide your Startup details to avail benefits on GeM

Registered with Startup India     Not registered with Startup India

DIPP number ⓘ

If your Startup registration number starts with DPIIT or any other format, please insert DIPP instead of DPIIT or any other format.

DIPP linked Mobile ⓘ

VERIFY AND SAVE



Company Profile

REQUIRED \*

PAN Validation

Company Details

Office Locations

Bank Accounts

• Startup

OPTIONAL

Tax Assessment ⓘ

MSE

My Actions

Personal Settings



Ask GeMmy

If you are a Startup, please choose to provide your Startup details to avail benefits on GeM



Registered with Startup India



Not registered with Startup India

**Dear Startup, You are eligible to get yourself enlisted as a DPIIT recognised Startup if you fulfill the following eligibility criteria -**

- Upto a period of ten years from the date of incorporation/ registration, if it is incorporated as a private limited company (as defined in the Companies Act, 2013) or registered as a partnership firm (registered under section 59 of the Partnership Act, 1932) or a limited liability partnership (under the Limited Liability Partnership Act, 2008) in India.
- Turnover of the entity for any of the financial years since incorporation/ registration has not exceeded one hundred crore rupees.
- Entity is working towards innovation, development or improvement of products or processes or services, or if it is a scalable business model with a high potential of employment generation or wealth creation.
- An entity formed by splitting up or reconstruction of an existing business shall not be considered as a "Startup".

Exemptions from prior turnover, prior experience and Earnest Money Deposit [EMD] are offered to DPIIT-certified Startups ONLY.

We encourage you to sign-up for DPIIT recognition and avail the exemptions offered to DPIIT-certified Startups.

[Register Now with Startup India](#)

Furnishing incorrect / misrepresentation of information pertaining to status of Startup on GeM portal will invite



Please complete your profile to start transacting on GeM

My Company

Company Profile

REQUIRED \*

PAN Validation

Company Details

Startup

Office Locations

Bank Accounts

**MSE**

OPTIONAL

Tax Assessment



Ask GeMmy

MSE

Only Micro or Small Enterprise can register.

UAM

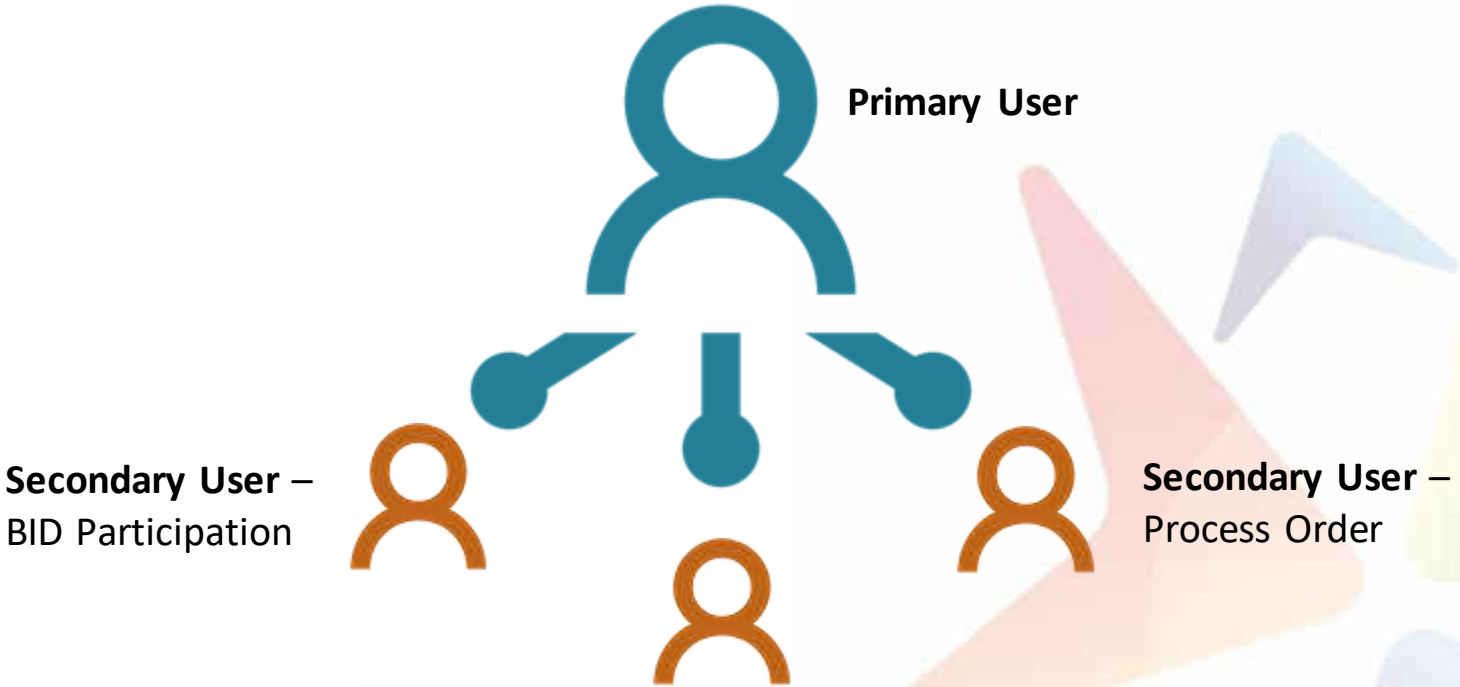
Please enter your Udyog  
Aadhaar Memorandum  
(UAM) Number allotted by  
MSME

Please enter your 12 character UAM number issued by MSME

Mobile

VERIFY AND SAVE

# Function Based Flexibility for Seller Users



*Role-based Secondary Users – Bid Participation, Product Upload, Process Order, Payment Confirmation*

*NOTE: All roles can be performed by single secondary seller*

PROTRAINING



You have completed your profile. You can now [create catalogue](#), fulfil orders and participate in Bids.

My Company

My Actions

• Vendor Assessments

Change Business / Organisation Type

Close Account

Personal Settings

My Team

ASSESSMENTS

ASSESSMENT EXEMPTIONS

CREATE NEW ASSESSMENT

Vendor Assessment is only for OEMs. Resellers/Service providers are exempted from Vendor Assessment. Certain OEMs like those having Rs.500 Crore or more turn over, OEMs like NSIC registered sellers, Central/State PSUs, ZED certified etc are also exempted from Vendor assessment. Please see Policy Document for details

[Policy Document](#)



Ask GeMmy

# OEM Vendor Assessment Methodology

VA for OEMs is based on three broad parameters:

- Physical location (vendor profile)
- Financial capacity
- Production capability

2 stage Vendor Assessment:

- **Desktop Assessment**–
  - Information and documents will be submitted by the vendor in the Desktop

Assessment (DA) stage and if any discrepancy is found, then on-compliance (NC) would be raised.

- **Video Assessment**–

- Video Assessment is conducted by an expert using the mobile based application through video calling.
- It will validate the entire process submitted by the vendor through documents in Desktop Assessment.





## Catalogue Management – Product



# Submit Request for New Brand

1. Select Category
2. Select your Brand from list OR
3. If brand not available in list, Request New Brand. On Submitting New Brand Request, it will come to GeM for approval. Please refer Notifications panel for checking approval status of Brand
4. After Selecting your Brand, upload relevant documents (Trademark\Brand Ownership document mandatory)
5. Click on Create Request
6. The Request will be submitted to GeM team for approval. You can track the status of requests in Approved Requests \ All Requests areas of OEM panel

The screenshot shows the 'OEM Panel' interface for submitting a brand request. The main heading is 'Request OEM Authority For Brand' with a 'Back To My Account' link in the top right. The form is divided into several sections:

- Search Category:** A search input field (1) and a dropdown menu with categories: 'Information Technology/ Broadc...', 'Computer Equipment and Acc...', 'Computers', and 'Desktops'.
- Select Brand:** A dropdown menu (2) currently showing 'HSD'. A 'Request New Brand' button (3) is located to its right.
- Upload Relevant Documents:** A section titled '(atleast one file must)' containing three document upload slots: 'Doc 1\*' (with a file named 'GeM-Bidding-1022015.pdf'), 'Doc 2', and 'Doc 3' (4).
- Create Request:** A blue button (5) located at the bottom right of the form.

## Sellers: Brand Request



Category(Class)\* acoustic stethoscope

### Add New Brand






**Document Guidelines**

Please note that any new brand added will have to be approved before you can start creating items under it.

Brand\*

Link to Brand's website/webpage\*   

Upload Documents\* (only .pdf files)

-- Select file type--	 Doc 1
-- Select file type--	 Doc 2
-- Select file type--	 Doc 3
-- Select file type--	 Doc 4
-- Select file type--	 Doc 5

Is there any active bid for this brand  Yes  No

# Sellers: Product Upload-1



Dashboard Market Orders Bids Purchase Requisitions Catalogue Alaknanda Kumar

Add New Offering < Products

Search My Offerings < Services

View All Categories

GENERAL INFORMATION

CATALOGUE INFORMATION

OFFERING QUANTITY & PRICE

PRODUCT SPECIFICATION

UPLOAD IMAGES

## Find your Product Category in the Marketplace

Enter keywords relevant to your product to see category suggestions.

Search Category

Medical Equipment and Accessories and Supplies

Patient exam and monitoring products

stethoscopes

acoustic stethoscope

## My Categories

You have uploaded products in these categories

Pickle

ADD ITEM



## Sellers: Product Upload -2

Tunable Diaphragm *	<input type="radio"/> Yes <input type="radio"/> No
Finish of Binaural tube *	<input type="text" value="-Select-"/>
Outer diameter of Y tubing (mm) * ⓘ	<input type="text" value="Range: [10 - 100]"/> ⓘ
Type of Chest piece * ⓘ	<input type="text" value="-Select-"/>
Detectable Sound frequency range (Hz) * ⓘ	<input type="text" value="Range: [0 - 1200]"/> ⓘ
Ear pieces material *	<input type="text" value="-Select-"/>
Number of ID tag provided *	<input type="text" value="-Select-"/>
Material of the Spring *	<input type="text" value="-Select-"/>
Spare snap on ring Provided *	<input type="radio"/> Yes <input type="radio"/> No
Stethoscope design and	<input type="radio"/> Yes <input type="radio"/> No



## Bid Participation



# Sellers: Product Bid participation

HOME / Bid List

Advanced Search 

Bids / RAs

Service Bids/RAs

Bunch Bids/RAs

Service Bunch Bids/RAs

Bid to RAs

FILTER BY -

Enter search terms



**BID NO:** GEM/2020/B/589283

**Participation Status:** Not participated [View Corrigendum](#)

**Item(s):** General Purpose Cleaners And Soda Ash

**Department Name And Address:**

**Start Date:** 07-03-2020 09:51 AM

**Quantity Required:** 27

Ministry Of Defence  
Department Of Defence Production  
Khamaria Indian Ordnance Factories

**End Date:** 28-03-2020 02:00 PM



Participate

**BID NO:** GEM/2020/B/606921

**Participation Status:** Not participated

**Item(s):** Floor Cleaners

**Department Name And Address:**

**Start Date:** 18-03-2020 02:21 PM

**Quantity Required:** 200

Ministry Of Railways  
Na  
Southern Railway N/a

**End Date:** 28-03-2020 03:00 PM



Participate





## Invoice Generation - Order Process





# Sellers: Invoice Generation



Need Help? ▾

Dashboard

Market

Orders

Bids ▾

Purchase Requisitions

Catalogue ▾

Gaurav ▾

## Order Details

Product wise

Consignee wise

Shipment wise

Home → Orders → Order Details

CONTRACT # GEMC-511687717509737

ORDER ACCEPTED

Download Contract

Contract Date: 24/12/2019

Buyer: Nilesht gupta

Department: Na

Location: Electronics nikitani, 6 cgo complex, lodhi road, new delhi

Total order value:

₹ 30,000.00

No. of Consignee: 1

Quantity: 10 nos



FFF

Unit Price: ₹ 3,000.00

Total Quantity: 10 nos

Total Value: ₹ 30,000.00

Consignee

Location

Quantity

Quantity Dispatched

Expected Delivery Date

Invoice

Nilesht Gupta

Electronics nikitani, 6 cgo complex, lodhi road, new delhi, South east delhi,

Delhi, 110003, India

DELHI

10.0

0.0

23/01/2020

Generate



Ask GeMmy

## Sellers: Invoice Generation



Need Help ?

Dashboard

Market

Orders

Bids

Purchase Requisitions

Catalogue

Gaurav

CONTRACT # GEMC-511687717509737

ORDER ACCEPTED

Download Contract

Contract Date 24/12/2019

Buyer: Nilesh Gupta

Department: NA

Location: CENTRAL DELHI

Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi

Total Quantity: 10

Total Value: ₹ 30,000.00

Nilesh Gupta

Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi,

DELHI, SOUTH EAST DELHI, 110003

Total Quantity : 10

Quantity Dispatched : 0

### Invoice Details

Seller Invoice No\*

Invoice Date\*

Billing Address\*

24/12/2019

Date of dispatch\*

Mode of dispatch\*

Bank Account Number\*

4/12/2019

Mode of Dispatch

XXXXXXXX7891



Ask GeMmy

Product Details

## Sellers: Invoice Generation

CONTRACT # GEMC-511687717509737

ORDER ACCEPTED

Contract Date 24/12/2019

Download Contract

Buyer: Nilesh Gupta

Department: NA

Location: CENTRAL DELHI

Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi

Total Quantity: 10

Total Value: ₹ 30,000.00

Nilesh Gupta

Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi,

DELHI: SOUTH EAST DELHI, 110003

Total Quantity : 10

Quantity Dispatched : 0

### Invoice Details

Seller Invoice No\*

2786

Invoice Date\*

24/12/2019

Billing Address\*

4rth, Boxy, Patel Chowk, Central Delhi, DELHI, 110001

Date of dispatch\*

24/12/2019

Mode of dispatch\*

Courier

Mode of Dispatch

Courier

India Post

Manual

Online

Transport

Bank Account Number\*

XXXXXXXXXXXX7891

Tracking No.



Ask GeMmy

Product Details

## Sellers: Invoice Generation

Date of dispatch\*

24/12/2019



Mode of dispatch\*

Courier


Bank Account Number\*

XXXXXXXX7891

Tracking No.

Track url

### Product Details

<input type="checkbox"/>		FFF	Supplied Qty* 10,000	CGST (₹)* 30.00	SGST/IGST/UTGST (₹) 0	Total 30000.00
Pending items to ship : 10			SGST (₹)	IGST (₹)	UTGST (₹)	
			GST (₹)* 30	Cess (₹)* 0.00		

Total Invoice Value ₹30000.00



Ask GeMmy

Cancel

Preview



## Seller Dashboard



## Sellers: Dashboard

### Orders

Total Orders  
8

Pending  
Acceptance  
0

Pending Delivery  
2

### Bid and RA

Total Bids  
39

Bids Won  
1

Bids Lost  
38

### Incidents

*Sorry, there is no data to be displayed.*

### Products and Services

Total  
84

Published  
29

Pending Approval  
3

### Transaction Charges

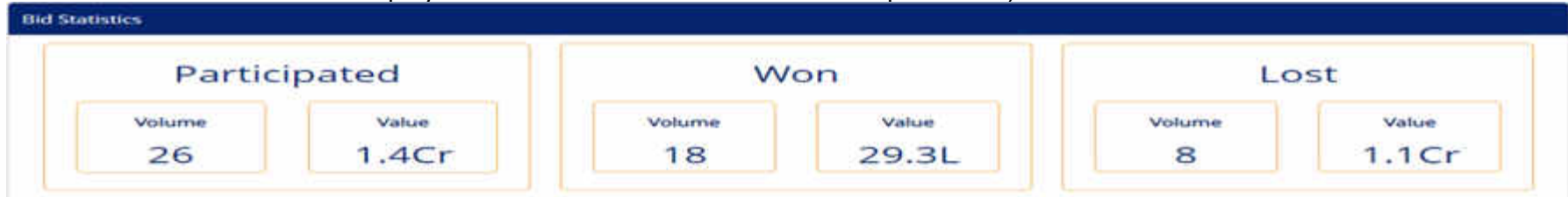
Total Charges  
0

Paid  
0

Pending  
0

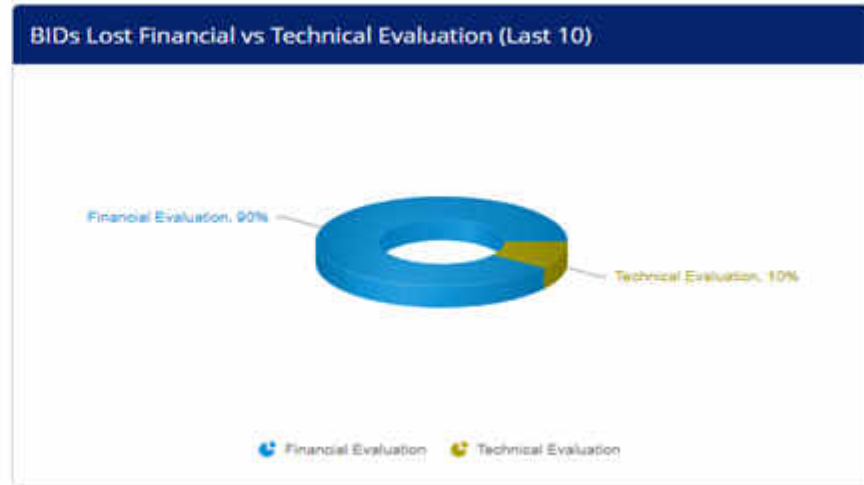


1. The Bid Statistics would display the Bid value and Volume of the Participated Bids, Bids won and Bids Lost



2. The Recent 10 Bids lost and the Stage of evaluation in which those bids were lost would be displayed.

3. Drill Down on the Graph would display the Technical and financial comparative analysis





## New/Upcoming Features





# New Features

- ❑ At the time of bid creation buyer can now choose delivery period upto 365 days.
- ❑ Buyers can now validate sellers credentials if they are eligible for exemption of EMD in technical evaluation.
- ❑ Additional Terms and Conditions for buyback added in ATC library for buyers to easily pick and include in bid.
- ❑ To improve fair participation in Bid / RA, GeM now ensures that at least 3 sellers have participated and offered products from at least 2 different OEMs. In case buyer wants to proceed with less than 3 Resellers or two OEMs/Brand, they have to upload approval from Competent Authority.
- ❑ Buyers shall take necessary approval from competent authority before placing request on GeM for additional Terms and Conditions w.r.t Bid.
- ❑ Buyers can select bid duration to 3 days for COVID categories.

# New Features....contd.

- ❑ Detailed list of product categories is made available in downloadable pdf format for easy category search by GeM users.
- ❑ Seller can now directly search for a particular product that they have uploaded using the product id or catalog id.
- ❑ Buyers get the option to cancel the product contract(s) even if the invoice has been generated by seller provided 15 days have expired from delivery period.
- ❑ GeM Pool Account – Non Challan Model has been launched for all PSU buyers and Non-PFMS entities
- ❑ ITR Verification exemption during Registration of proprietors from North-East states, J&K and Laddakh UT.
- ❑ Seller can now provide alternate contact number, which could be a landline number, in order for buyer to contact them in case of any query.

# GeM: New features for Sellers

1. Priority product and brand approval for COVID-19 related categories.
2. Exquisitely handcrafted products from finest Self Help Groups (SHGs) in India - The SARAS collection, launched on GeM in collaboration with National Rural Livelihood Mission (NRLM).
3. Enabled capture of Country of Origin for GeM catalogues
4. GeM enables crowd-sourcing of categories, Sellers can now suggest new categories on GeM
5. Sellers can now mention the lead time to deliver a product, this will help set buyer's expectations in terms of minimum days required for delivery of the procurement.
6. Added ability for OEMs to apply for Brand Approval and OEM status Approval in a single request to enable faster onboarding of OEMs.

# GeM Support – Channels to Assist You



Need help?



[helpdesk-gem@gov.in](mailto:helpdesk-gem@gov.in)  
[manager-training@gem.gov.in](mailto:manager-training@gem.gov.in)



Through the GeM Portal



Ask GeMmy



1-800-102-3436  
1-800-419-3436



Monday to Saturday



08:00 AM to 08:00 PM

# Stay Connected...



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**Feedback**